

# AGENDA

**Meeting:** Westbury Area Board  
**Place:** Leighton Recreation Centre, Wellhead Ln, Westbury BA13 3PT  
**Date:** Wednesday 4 December 2024  
**Time:** 7.00 pm

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Including the Parishes of: Bratton, Dilton Marsh, Edington, Heywood, Westbury.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer; direct line: 01225 718656 or email: [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Gordon King, Westbury East  
Cllr Carole King, Westbury North (Chairman)  
Cllr Matthew Dean, Westbury West  
Cllr Suzanne Wickham, Ethandune (Vice-Chairman)

## **Recording and Broadcasting Information**

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## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

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For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) –

[Graeme.Morrison@wiltshire.gov.uk](mailto:Graeme.Morrison@wiltshire.gov.uk)

Area Board Delivery Officer – [Karlene.Jammeh@wiltshire.gov.uk](mailto:Karlene.Jammeh@wiltshire.gov.uk)

Democratic Services Officer - [Benjamin.fielding@wiltshire.gov.uk](mailto:Benjamin.fielding@wiltshire.gov.uk)

Items to be considered	Time
<p>1. <b>Apologies</b></p> <p>To receive any apologies for absence.</p>	7.00pm
<p>2. <b>Minutes</b> (<i>Pages 1 - 10</i>)</p> <p>To confirm the minutes of the meeting held on 2 October 2024.</p>	
<p>3. <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee or Monitoring Officer.</p>	
<p>4. <b>Chairman's Announcements and Information Items</b> (<i>Pages 11 - 24</i>)</p> <p>To receive the following announcements and briefing notes from the Chairman:</p> <ul style="list-style-type: none"> <li>• Local Electric Vehicle Infrastructure (LEVI) Project.</li> <li>• Cost of Living Update.</li> <li>• Vaccine Confidence Training Sessions.</li> <li>• BSW Together Update.</li> <li>• Community First Update.</li> </ul>	7.05pm
<p>5. <b>Wiltshire &amp; Swindon Police and Crime Commissioner</b></p> <p>To receive an update from Phillip Wilkinson, Wiltshire &amp; Swindon Police and Crime Commissioner.</p>	7.10pm
<p>6. <b>Partner and Community Updates</b> (<i>Pages 25 - 54</i>)</p> <p>To receive any written and verbal updates from representatives, including:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police.</li> <li>• Town and Parish Councils Nominated Representatives.</li> </ul>	7.30pm
<p>7. <b>Area Board Priority Update</b></p> <p>To receive updates from Lead Councillors for the local Area Board priorities:</p> <ul style="list-style-type: none"> <li>• Improving the Health and Wellbeing of Our Community – Cllr Gordon King</li> <li>• Wellbeing for Young People and Positive Activities – Cllr Carole King</li> <li>• Local Environmental Action – Cllr Matthew Dean</li> <li>• Combatting Child Poverty – Cllr Suzanne Wickham</li> </ul>	7.50pm

8. **Area Board Funding** (Pages 55 - 58)

8.05pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

Community Area Grant	Older & Vulnerable	Young People
£6,533.20	£4,430.00	£5,759.80

**Young People Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1986</a>	Westbury Parochial Church Council All Saints Church - Friday Fun Youth Club	£5,000.00

Further information on the Area Board Grant system can be found [here](#).

9. **Local Highways and Footpath Improvement Group (LHFIG)** (Pages 59 - 78)

8.40pm

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 31 October 2024, as set out in the attached report.

Further information on the LHFIG process can be found [here](#).

10. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

11. **Close and Future Dates**

8.45pm

Future Meeting Dates:

- 12 February 2025

For information on applying for a grant or grant application deadlines for these meetings, contact the Engagement and Partnership Lead: [karlene.jammeh@wiltshire.gov.uk](mailto:karlene.jammeh@wiltshire.gov.uk)



# MINUTES

**Meeting:** Westbury Area Board  
**Place:** Leighton Recreation Centre, Wellhead Ln, Westbury BA13 3PT  
**Date:** 2 October 2024  
**Start Time:** 7.00 pm  
**Finish Time:** 8.35 pm

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Please direct any enquiries on these minutes to:

Ben Fielding - Senior Democratic Services Officer: (Tel): 01225 718656 or (e-mail) [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Matthew Dean, Westbury West  
Cllr Gordon King, Westbury East  
Cllr Suzanne Wickham (Vice-Chairman), Ethandune  
Cllr Carole King, (Chairman) Westbury North

### **Wiltshire Council Officers**

Graeme Morrison, Strategic Engagement Partnerships Manager  
Dominic Argar, Assistant Multimedia Officer  
Ben Fielding, Senior Democratic Services Officer

**Total in attendance: 19**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Inspector Lou Oakley (Wiltshire Police) who had arranged for Sergeant Joe Sadowski to attend the meeting in her absence.</li> <li>• White Horse News.</li> </ul>
2.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 19 June 2024 were presented for consideration and it was;</p> <p><b><u>Resolved:</u></b></p> <p><b>To approve and sign as a true and correct record of the minutes of the meeting held on 19 June 2024.</b></p>
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of disclosable interests.</p>
4.	<p><u>Chairman's Announcements and Information Items</u></p> <p>The Chairman of the Area Board drew attention to the following information items, which were contained in the agenda pack:</p> <ul style="list-style-type: none"> <li>• Update on FACT Transitional Safeguarding Project</li> <li>• Update on the Families and Children's Transformation (FACT) Family Help Project</li> <li>• Overview of Wiltshire Youth Council</li> <li>• Gypsies and Travellers Development Plan Consultation</li> <li>• Cost of Living Update</li> </ul>
5.	<p><u>Partner and Community Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> <li>• <b>Wiltshire Police</b></li> </ul> <p>The Area Board noted written updates attached to the agenda. In addition, Sergeant Joe Sadowski provided a verbal update which covered the following points:</p> <ul style="list-style-type: none"> <li>• An outline of the Warminster/Westbury Neighbourhood Policing area was provided, with it noted that this was the largest area covered in Wiltshire including over 50 Parish Councils.</li> </ul>

- An overview of the Neighbourhood Policing Team was provided.
- The Neighbourhood Policing Pillars of Engaging Communities, Solving Problems and Targeting Activity were discussed as well as the work which had taken place in each of these areas.
- A Cadet Unit in Warminster was set to be set up with it hoped that this would be running by November and would be held at the Garrison Community Centre for those 13-16 years on Tuesday evenings.
- Detail was provided about new mobile Police stations which had been acquired and would allow the Police to be more visible and conduct drop-in sessions in the rural villages with such sessions set to take place in early October. It was hoped that this would enable better working with Parish Councils.
- A Local Parish Forum had been set up by Chief Inspector James Brain which would run four times a year providing residents a chance to hold the Neighbourhood Policing Team to account.
- Detail was provided on the problem solving that was taking place within the Westbury Area, with problems noted including anti-social behaviour including a spate of graffiti that had taken place. Investigations were currently taking place with lines of enquiry leading towards a suspect with action to be taken.
- Additionally, it was noted that were longer and hidden problems to be resolved including Modern Slavery and Human Trafficking (MSHT). The impact of such hidden crimes was discussed as well as that guidance was set to be provided for residents to help identify such crimes.
- The Police's approach to proactive and targeted activity was discussed including searches in the past week that had led to arrests within the area.
- The importance of reporting crime and incidents was stressed, with it noted that reporting incidents should be conducted using 101 and 999 for emergencies. The Police can then use data to effectively manage incidents and resources within the area.
- It was outlined that there was an aim to build up the Shop Watch capability ahead of December.

- **Town and Parish Council Nominated Representatives**

The Area Board received the following verbal update from Cllr Sheila Kimmins on behalf of Westbury Town Council. The update covered the following matters:

- Gratitude was placed towards the Neighbourhood Policing Team for their work towards the problems with graffiti and rubbish bins. The use and impact of the upgraded CCTV system was discussed as well as how the clarity of the pictures produced enable the Police to identify suspects.
- Last Saturday the Wiltshire Chili Festival took place with thousands of people attending despite the weather. Many stallholders also expressed an interest in returning both next year and to the Christmas event which

	<p>would take place in the beginning of December.</p> <ul style="list-style-type: none"> <li>• A Post Office was set to be opened in Westbury on Friday 11 October following hard work.</li> </ul> <p>The Area Board received the following verbal update from Cllr Alison Irving on behalf of Dilton Marsh Parish Council. The update covered the following matters:</p> <ul style="list-style-type: none"> <li>• Dilton Marsh had experienced issues with Escooters, with many people using them in a dangerous manner to go down lanes.</li> </ul> <p>The Area Board received the following verbal update from Cllr Helen O'Donoghue on behalf of Edington Parish Council. The update covered the following matters:</p> <ul style="list-style-type: none"> <li>• Regarding the Gypsy and Traveller Consultation comments had been made by the surrounding villages with opposition to the small number of sites that had been opposed.</li> </ul> <ul style="list-style-type: none"> <li>• <b>BSW Together</b> The Area Board noted a written update within the agenda pack.</li> </ul> <ul style="list-style-type: none"> <li>• <b>Community First</b> The Area Board noted a written update within the agenda pack.</li> </ul> <ul style="list-style-type: none"> <li>• <b>Healthwatch Wiltshire.</b> The Area Board noted a written update within the agenda pack.</li> </ul>
6.	<p><u>Wiltshire Police Chief Constable</u></p> <p><i>The Wiltshire Police Chief Constable provided her update directly after the Neighbourhood Policing Update.</i></p> <p>The Area Board received an update from Catherine Roper, Wiltshire Police Chief Constable. The update included but was not limited to the following points:</p> <ul style="list-style-type: none"> <li>• It was outlined that in the summer of 2022, Wiltshire Police had been placed into “Engage” by the independent auditor after it had not provided a satisfactory service. Since then, in May, the force had recently been taken out of “Engage”, which demonstrated that it was making process with investigations, protecting the vulnerable and responding to crime.</li> <li>• Wiltshire police had since had a further PEEL inspection on 15 August, where significant improvements had been made over the ten graded categories, with no areas graded inadequate with all areas showing an increased improvement, particularly in community engagement.</li> <li>• Whilst some areas were recognised as improving, some were recognised as not being where they should be, therefore the Chief Constable aimed to improve these areas.</li> <li>• It was outlined that regarding the Control Room, there was a statutory duty to respond to 999 calls within 10 seconds and that previously</li> </ul>

Wiltshire had been the worst performing force for this but had since improved to rise 8 places and answer more calls within 10 seconds.

- The impact of the re-establishment of dedicated Neighbourhood Teams was discussed.
- It was outlined that there had been a drive to increase the Police's online presence.

After the update, there was time for the following questions and points to be raised:

- Clarity was provided that a "Right Care, Right Person" approach had been implemented by Wiltshire Police at the end of 2023 with an aim of recognising the right service for the right situation. This approach had been implemented on three levels with partners invited to attend group meetings. In the coming weeks a review was set to take place to investigate whether the Police should always need to attend 999 calls with it acknowledged that sometimes they aren't the right service for the emergency.
- A point was raised regarding the Police and Crime Commissioner's Police and Crime Plan, with it suggested that there was a rural bias within the document, though it had been suggested that the plan would be data driven. It was also suggested that residents were unhappy with spending £100million and £20million on police facilities in Devizes and Salisbury. The Chief Constable suggested that it would be inappropriate for her to respond to these points as this would be within the remit of the Police and Crime Commissioner, though she would be happy to pass the points that had been made onto the Commissioner.
- The Chief Constable provided assurance that rural crime was within the three priority areas that she had identified for the policing approach, which was aligned with data and demand.
- Gratitude was given to the Neighbourhood Policing Team for their work on drug misuse and selling, with there being a clear decline in the crime rate once individuals are arrested.
- A suggestion was made that the Police could use drug dogs to check people attending high footfall places, with examples provided of work conducted in the Taunton area. A response was provided that the Neighbourhood Policing Teams had a proactive approach to drug seizure and possession and that unfortunately the force only had a small number of dogs which would generally be deployed to dynamic events. The idea of using sniffer dogs was received as a positive suggestion and that the Police would be implementing Stop and Search to further increase results.
- A point was raised regarding the parking within Oldfield Park as there had been issues with obstruction, to which it was agreed that Sergeant Sadowski would attend the area in the days after the meeting to assess the situation.
- A further point was made regarding youths gathering around the railway station, with it hoped that the Neighbourhood Policing Team would work alongside the British Transport Police to prevent crime. Assurance was

	<p>provided that the British Transport Police would be invited to local tasking issues with an aim to resolve issues rather than displace them.</p> <ul style="list-style-type: none"> <li>• Detail was provided that the Constabulary was now fully recruited to the budget that it had been allocated and that reviews were set to take place to ensure that people possessing skills were within the rights teams to make the greatest impact. Reference was made to the quality of the young people joining Wiltshire Police.</li> <li>• Gratitude was placed towards the Police for their work in rural areas.</li> </ul>
7.	<p><u>Wiltshire &amp; Swindon Road Safety Partnership</u></p> <p>The Area Board received an update from Perry Payne, Wiltshire &amp; Swindon Road Safety Partnership. The update included but was not limited to the following points:</p> <ul style="list-style-type: none"> <li>• It was outlined that road safety is not the remit of one organisation; therefore, the Wiltshire and Swindon Road Safety Partnership allows organisations to work together.</li> <li>• The organisations of the Partnership were outlined.</li> <li>• The three main workstreams of the Partnership were identified as Engineering, Education and Enforcement.</li> <li>• An overview of engineering work which had been carried out was provided as well as the analysis used to identify projects.</li> <li>• Currently education has a focus on the #Fatal5, which it was explained are the five main contributors to road traffic collisions.</li> <li>• The education provisions of Wiltshire Council and Dorset &amp; Wiltshire Fire and Rescue Service were outlined.</li> <li>• Gratitude was placed towards the work of Community Speed watch teams, with it stressed that these people were volunteers making a significant contribution.</li> <li>• Community Speed watch data was provided for Westbury from July 2020 to August 2024, with it noted that 518 watches had been conducted with 1,466 letters sent.</li> <li>• Additionally, twelve traffic survey speed assessments had taken place with 6 requiring speed education.</li> <li>• The enforcement aspect of the Partnership was outlined, including the role of Community Speed Enforcement Officers who between 1 January 2023 and 22 August 2024 had been active in 909 locations, issued 13,530 speed awareness courses, 1,803 fines/points and 184 individuals referred to court.</li> <li>• Specifically, to Westbury, the Community Speed Enforcement Officers who between 1 January 2023 and 22 August 2024 had been active in 32 locations, issued 11 speed awareness courses, 17 fines/points and 2 individuals referred to court.</li> <li>• The work of the Road Policing Unit was outlined.</li> <li>• An emerging trend had been identified of an increase in pedestrians distracted by mobile phones and stepping out into roads.</li> </ul> <p>After the update, there was time for the following questions and points to be</p>

	<p>raised:</p> <ul style="list-style-type: none"> <li>• Clarity was provided on the use of VR headsets in classrooms and at events to enable people to have a road safety related experience.</li> <li>• Gratitude was placed for the presentation with road safety acknowledged as being an important topic.</li> </ul>
8.	<p><u>Area Board Priority Update</u></p> <p>The Area Board received updates from Lead Councillors in relation to the following local Area Board Priorities:</p> <p><b>Improving the Health and Wellbeing of Our Community (Cllr Gordon King)</b></p> <ul style="list-style-type: none"> <li>• The revitalisation and continuation of the digital literacy programme to support the combatting of loneliness in older adults was taking place. Through the provision of digital education, it was suggested that participants should be able to talk to family &amp; friends, have online consultations with health professionals.</li> <li>• Work had commenced in partnership with the ICB, PCN and local volunteer network to establish a Neighbourhood Collaborative. It was outlined that the ICB had made available its readiness review for completion, therefore Graeme Morrison Strategic Engagement Partnerships Lead (SEPM), and Cllr Gordon King would be meeting with the White Horse Practice, shortly, to ensure its completion.</li> </ul> <p><b>Wellbeing for Young People and Positive Activities (Cllr Carole King)</b></p> <ul style="list-style-type: none"> <li>• Reference was made to the reports attached to the agenda provided by three youth clubs in the area.</li> <li>• The Local Youth Network group continues to meet, having last met on 24 September 2024.</li> <li>• It is hoped that Warminster and Westbury Youth Club will be able to offer a special needs club, starting in Warminster on Tuesday evenings.</li> </ul> <p><b>Local Environmental Action (Cllr Matthew Dean)</b></p> <ul style="list-style-type: none"> <li>• A lot of work has been conducted to arrange a large environmental event in conjunction with the Town Council, potentially encompassed within one of the Town Council's other large events. A keynote speaker had been lined up for the event as well as another asset. It is hoped that this event will take place next summer.</li> <li>• Gratitude was placed to the Town and Parish Councils who had been involved in wildflower seed planting projects over the last six months.</li> </ul> <p><b>Combatting Child Poverty (Cllr Suzanne Wickham)</b></p> <ul style="list-style-type: none"> <li>• A cookery course for primary school children and their parents had been set up to enable working together and healthy eating. This had taken place in Grassacres Hall, with the food provided by Funky Foods. On reflection, the session was a success however the next iteration would likely be arranged within a school to enable greater attendance.</li> </ul>

9.

Area Board Funding

Graeme Morrison, Strategic Engagement Partnerships Lead (SEPM) informed the Area Board of the opening balances for grant funding. The Area Board considered the following applications for funding:

**Community Area Grants:**

YMCA Kingfisher Nursery of the YMCA Brunel Group - £1,000 towards YMCA Kingfisher Nursery outdoor play area.

**Decision**

**YMCA Kingfisher Nursey of the YMCA Brunel Group was awarded £1,000 towards YMCA Kingfisher Nursery outdoor play area.**

**Moved – Cllr Gordon King**

**Seconded – Cllr Matthew Dean**

***Reason – The application met the Community Area Grants Criteria 2023/24.***

Bratton Jubilee Hall Management Committee - £5,000 towards Solar Panels for Bratton Jubilee Hall

**Decision**

**Bratton Jubilee Hall Management Committee was awarded £3,000 towards Solar Panels for Bratton Jubilee Hall.**

**Moved – Cllr Suzanne Wickham**

**Seconded – Cllr Carole King**

***Reason – The application met the Community Area Grants Criteria 2023/24.***

**Youth Grants:**

Westbury Parochial Church Council All Saints Church - £5,000 towards Friday Fun Youth Club.

**Decision**

**The Area Board noted that Westbury Parochial Church Council All Saints Church grant application had been withdrawn at the request of the applicant.**



	<p><b><u>Delegated Funding:</u></b></p> <p>It was ratified that the following funding award had been made under the Delegated Funding Process, by the Strategic Engagement &amp; Partnership Manager, due to matters of urgency:</p> <ul style="list-style-type: none"> <li>• Westbury Area Board Initiative – £270 towards Cookery Sessions from Funkyfood.</li> </ul>
10.	<p><b><u>Local Highways and Footpath Improvement Group (LHFIG)</u></b></p> <p>The Chairman introduced the minutes and recommendations from the LHFIG meeting held on 25 July 2024.</p> <p>After which, it was;</p> <p><b><u>Resolved:</u></b></p> <p><b>The minutes of the Local Highways and Footway Improvement Group meeting held on 25 July 2024 were agreed as a correct record as well as approving the spending recommendations within.</b></p>
11.	<p><b><u>Urgent items</u></b></p> <p>Cllr Matthew Dean provided his apologies for the next meeting of the Area Board, set to take place on 4 December 2024.</p>
12.	<p><b><u>Close and Future Dates</u></b></p> <p>The date of the next meeting was 4 December 2024.</p>

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## Area Board Briefing Note

### Local Electric Vehicle Infrastructure (LEVI) Project

<b>Service:</b>	<b>Highways Major Projects – Place</b>
<b>Date prepared:</b>	<b>November 2024</b>
<b>Further enquiries to:</b>	<b>Dr. Alex Rowbotham, EV Infrastructure Strategy Lead</b>
<b>Direct contact:</b>	<b>alex.rowbotham@wiltshire.gov.uk</b>

#### Introduction

Wiltshire Council is asking for your views on where electric vehicle (EV) chargers could be installed in your communities.

In the year up to August 2024, 25% of all UK new car sales were electric vehicles, but not everyone has easy access to electric charging. In the UK around 80% of all EV charging is done at home, However, if you live in a house with no off-street parking then you can't legally install a home charger and you must rely on public charging.

As part of the Local Electric Vehicle Infrastructure (LEVI) project in Wiltshire, the council is looking to build a network of public on-street residential EV chargers throughout the county, ensuring public EV chargers are available for the residents who need them most.

#### Right Charger, Right Place

Wiltshire Council have been allocated £3.88m by the Department for Transport to build public on-street residential charging, primarily to serve residents without access to a home charger.

We will be partnering with commercial charge point operators (CPO's) to ensure we can deliver rapidly and at scale. Partner CPO's will bring sector expertise and contribute private funding, which will increase the number of EV charge points the LEVI project can deliver.

#### Data Led, Community Informed

The identification of priority sites for LEVI chargers will be led by robust data, but we also need to be informed by local knowledge about where there is a need for chargers in your communities, and where the most suitable locations are.

We are asking parish and town councils to share insights that will inform where electric vehicle chargers could be put in your community. Your responses to the survey, linked below, will be critical in our identifying areas of need and appropriate instal locations.

**Survey Link:** [Wiltshire Local Electric Vehicle Infrastructure community survey](#)

**Deadline for completion:** 18<sup>th</sup> December 2024

Some town/parish councils have decided they don't have enough specific local information to fully complete the survey and have invited local residents to provide survey responses. This is acceptable, however, information supplied directly from councils will be given priority weighting.

If any town/parish council believes the survey too blunt a tool to fully capture their circumstances (e.g. area too big and varied), then please get in touch directly and we will organise discussions.

### **Details of EV Charging Provision**

Many CPO's offer to instal and operate EV chargers at zero cost to the landowner. However, these arrangements are generally only offered to locations that are currently commercially attractive, provide the host little control over locations and tariffs, and often incorporate unfavourable terms and conditions.

EV chargers installed through the LEVI project will be supplied, operated and maintained within the terms and conditions of a central contract, developed in collaboration with government advisory bodies. This approach will guarantee social equity of charger provision, ensuring rural and socially deprived areas see charging provision. Contract terms and key performance indicators will also ensure that tariffs are competitive, and any maintenance issues are resolved quickly.

### **Further Information**

If you require any further information on the LEVI project, the survey or EV charging in general, please get in touch through the details at the head of this briefing note.

Thank you for your time and support.

## Area Board Briefing Note

<b>Service:</b>	<b>Cost of Living</b>
<b>Date prepared:</b>	<b>10 September 2024</b>
<b>Further enquiries to:</b>	<b>Will Oulton</b>
<b>Direct contact:</b>	<a href="mailto:William.oulton@wiltshire.gov.uk">William.oulton@wiltshire.gov.uk</a>

### Cost of Living

As we prepare for winter, there remain some financial pressures on household budgets, and it is anticipated that there will be continuing demand for support and advice.

Overall inflation is relatively stable at 2.2%<sup>1</sup>, which suggests that some cost pressures for the community have reduced. However, for example, under the new energy price cap, gas and electricity prices will rise by 10% in England, Scotland and Wales from October<sup>2</sup>.

The Council, therefore, is continuing to work with partners to deliver interventions that provide advice and support to our communities, including:

- Wiltshire libraries are continuing as warm spaces and as sources of advice.
- We will contact community providers to update our [interactive guide](#) to help people find key support to combat fuel and food poverty. In addition, we are creating a page on the directory that gives an interactive advent calendar view of provision/opportunities over the Christmas period.
- Wiltshire bus users can continue to travel on most routes in the county for just £2 or less for a single fare until the end of December 2024<sup>3</sup>. The fare price reduction has been funded by the Government and is aimed at getting more people to use buses across the country during the current cost of living challenges.
- Ahead of the Government announcement to extend the Household Support Fund by 6 months from the 1<sup>st</sup> of October<sup>4</sup>, we are analysing the impact of schemes delivered under the programme so can further develop our approach to ensure that

<sup>1</sup> [CPI ANNUAL RATE 00: ALL ITEMS 2015=100 - Office for National Statistics \(ons.gov.uk\)](https://ons.gov.uk)

<sup>2</sup> [What is the energy price cap and who gets winter fuel payments? - BBC News](#)

<sup>3</sup> [Get around for £2 - extended to December 2024 - Connecting Wiltshire](#)

<sup>4</sup> [Government support extended to help struggling households with bills and essential costs over winter - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

those households most in need are targeted for support. A full report is expected at Cabinet in October.

- Pending confirmation of funding, Foodbanks and Community Food Providers will be invited to apply for funding to support their work.
- [Our website](#) and media channels offer a range of online support and sign-posting information on topics including council tax/benefits, energy advice and mental health support.
- A dedicated Wiltshire Wellbeing support line to provide advice and guidance, and officers are working with to improve processes to ensure people are directed to right support. Contact details on the phone are: 0300 003 4576, and email is: [wellbeinghub@wiltshire.gov.uk](mailto:wellbeinghub@wiltshire.gov.uk)
- With change to the eligibility of Winter Fuel Payments<sup>5</sup>, the DWP has been encouraging the take up of Pension Credit<sup>6</sup>. The Council has also been promoting the take-up of Pension Credit to those who may be missing out.

## FUEL Programme

The Council is pleased to say that, following a successful summer programme that saw more than 1,500 young people make around 2,000 bookings at over 41 locations. , Wiltshire Council's Holiday Activity and Food programme (FUEL) will be back during the Christmas school holidays. It is funded by the Department for Education and provides children who are eligible for benefits-related free school meals with free access to activity, food and nutritional education during school holidays. Eligible families will be able to sign up later in the year and details will be promoted through all schools in Wiltshire in due course. More information about FUEL can be found at [www.wiltshire.gov.uk/fuel-programme](http://www.wiltshire.gov.uk/fuel-programme).

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<sup>5</sup> [Winter Fuel Payment: Eligibility - GOV.UK \(www.gov.uk\)](#)

<sup>6</sup> ["You could get Pension Credit" – Week of Action to drive take up - GOV.UK \(www.gov.uk\)](#)

# Vaccine Confidence Training Sessions



Bath and North East Somerset,  
Swindon and Wiltshire  
Integrated Care Board

**The Vaccination Clinical Hub Team welcome you to join us for Vaccine Confidence training.**

**Unsure how to talk to people about vaccinations?**

**Are you interested in learning more about them and how they work?**

**Could you be a Vaccine Champion?**

**Join us at one of the below online sessions:**

- Wednesday 20th November 11am – 12.30pm
- Thursday 12th December 12- 1.30pm

**All community groups, third sector organisations, community leaders, those working in health and social care services (e.g. care homes) and others who engage with the public, or just want to learn more, are welcome.**

If you would like to join, please email [bswicb.ivg@nhs.net](mailto:bswicb.ivg@nhs.net)







## ICB updates for Wiltshire Area Board

### Joint Chief Executive appointed to lead region's three acute trusts

A new Joint Chief Executive Officer has been appointed to lead the Royal United Hospitals Bath NHS Foundation Trust, Great Western Hospitals NHS Foundation Trust and Salisbury NHS Foundation Trust.

Cara Charles-Barks, who is the current Chief Executive Officer at the Royal United Hospital in Bath, will take up the new position from Friday 1 November.

This appointment follows a decision by the boards of each of the three trusts earlier in the year to establish a group model to deliver better outcomes for local people.

Before joining the team at the RUH, Cara had previously been Chief Executive Officer at Salisbury NHS Foundation Trust.

She has also been listed as one of the top 50 Chief Executives working in the NHS on five separate occasions.

The new group model is a collaboration between the three existing trusts, and not a formal merger.

Each trust will remain a separate organisation, and continue reporting to its own dedicated executive team and board.

Sue Harriman, Chief Executive Officer, Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board, said: "Cara's appointment is excellent news for our three hardworking acute hospitals and our wider health and care system.

"True collaboration adds real value to patient care and all three hospital trusts have a unique role to play in strengthening the support that local people and communities count on at every stage of their lives.

"Under Cara's expert leadership, our hospitals will be stronger together and I look forward to seeing the benefits of these new arrangements over the coming years."

### Public asked to help shape new ten-year plan

Patients, families and staff working across the NHS have been invited to have their say on a new ten-year plan that will aim to revolutionise the entire health and care service.

Wes Streeting MP, Secretary of State for Health and Social Care, announced details of the new plan on Monday 21 October.

He said: "When I was diagnosed with kidney cancer, the NHS saved my life, as it has for so many people across our country.

"Today the NHS is going through the worst crisis in its history. But while the NHS is broken, it's not beaten. Together, we can fix it.

"We need your ideas to help turn the NHS around. Our 10 Year Health Plan will transform the NHS to make it fit for the future, and it will have patients' and staff's fingerprints all over it.

"I urge everyone to go to [www.change.nhs.uk](http://www.change.nhs.uk) today and help us build a health service fit for the future."

The new Change NHS website allows people to submit their ideas and feedback, and also provides details of upcoming in-person engagement events.

Wes Streeting is expected to publish the new ten-year plan in full in the spring of next year. Find out more at [www.change.nhs.uk](http://www.change.nhs.uk).

### ICB awarded Armed Forces Covenant Silver Award

The ICB has been recognised with the Silver Award by the Ministry of Defence for its exceptional support of the Armed Forces.

Recognising organisations that go above and beyond in their support for serving personnel, veterans, and their families, the Silver Award is presented to those who demonstrate their commitment by signing the Armed Forces Covenant and implementing policy changes and workplace adjustments.

The Armed Forces Covenant is a promise that acknowledges and understands that those who serve or have served in the Armed Forces, and their families, should be treated with fairness and respect in the communities, economy, and society they serve, ensuring that their contributions and sacrifices are respected and valued in the workplace.

There is a three-tier approach of bronze, silver, and gold, and the ICB is one of only four others that have recently received the Silver Award.

Sue Harriman, Chief Executive Officer, BSW ICB, said: "As a Royal Navy veteran, I know that those who have served in the Armed Forces are reliable, resilient, resourceful and committed members of our team.

"The Armed Forces community brings a unique and highly valuable set of transferable skills to the NHS.

"They demonstrate key values including compassion and willingness to serve others, which makes them a huge asset to us as we commission services in the area to improve health and enrich lives of the public."

### ICB pledges support to council's new SEND strategy

The ICB has pledged its support to a new plan from Wiltshire Council, which sets out how local partners will work with families, children and young people with Special Educational Needs and Disabilities (SEND).

Known as Meeting Needs Together, the ambitious plan was agreed by the Wiltshire Council cabinet at its meeting at the end of September.

The plan contains the following six priorities:

- Children and young people and their families will be at the centre of planning, their views and aspirations heard and acted upon, as true partners
- Getting the right support at the right time, identifying and acting on our children's needs at the earliest opportunity and through promotion of inclusive approaches and practice across the local area
- Provide opportunities for timely planning, reflective of the views of the child or young people and parent carers' current needs, that have clear outcomes
- Ensure good quality communication and information, for families to have a positive experience when navigating services, with information that is easy to access and use
- Professionals and officers across the SEND system will have the skills, knowledge and training to enable effective collaboration across services, joint assessments and sharing of good practice
- Children and young people will be prepared for adulthood and experience timely transitions, leading to increased skills, greater independence and a greater range of opportunities in life

Gill May, Chief Nurse, Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board, said: "One of the priorities of our ICB is to ensure all children have a great start in life, and this new plan sets out in black and white how that promise extends to our young people who live with additional needs and extra care requirements.

"The plan itself is a testament to that commitment, as we've made sure that young voices, as well as those of their parents and carers, are included throughout."

View the strategy in full via the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).

### Wiltshire hospital among best for patient experience

Salisbury District Hospital has been ranked in the top 10 for most improved adult inpatient experience.

Healthcare regulator the Care Quality Commission published the list in its annual NHS Adult Inpatient Survey 2023 Benchmark Report.

The survey covered topics such as experiences of admission to hospital, care in hospital and communication with doctors and nurses.

Other survey questions covered topics including virtual wards, kindness and compassion and support when leaving hospital.

The report noted significant improvements for Salisbury NHS Foundation Trust in the seven areas patients were asked about.

Five of the results were above the national average, with the hospital scoring highly in the following areas:

- Patients getting hospital food outside set meal times
- Quality of the information patients receive while on waiting lists
- Length of time waiting for a bed
- Patients receiving help to eat meals
- Staff explaining the reasons for changing wards during the night

Judy Dyos, Chief Nursing Officer, Salisbury NHS Foundation Trust, said: "We continually strive to improve patients' experiences at our hospital.

"Our staff work tirelessly to provide high quality care to our local population and beyond.

"This CQC benchmark report result is a huge achievement and one for which all of our staff should be proud."

### International healthcare leaders hold summit in Salisbury

Healthcare leaders from the NHS, along with many of their European counterparts, have met in Salisbury as part of an annual event that focuses on how to deliver continuous service improvement.

The Catalysis CEO Summit took place at Salisbury District Hospital and provided leading figures from the world of healthcare with an opportunity to learn more about the trust's unique Improving Together programme.

Delegates saw first-hand some of the changes that have been put in place at Salisbury, including what staff have done to dramatically reduce the number of falls that occur while patients are in hospital.

The leaders also visited the new, state-of-the-art Imber Ward, which provides the hospital with 24 additional beds in an environmentally sustainable building.

Lisa Thomas, Interim Chief Executive, Salisbury NHS Foundation Trust, said: "Our aim is always to deliver the highest level of care for our patients, invest in our staff so they have the resources they need and have great working relationships with our business partners.

"I am delighted that we have been able to share just a little of the great work that is going on at our hospital to improve the care we give.

"I could not be prouder of the people who work here and the commitment they make, day in day out, caring for our local communities and each other."



## Christmas Opening Hours



The Community First office will close for the festive period at 4pm on Tuesday 24<sup>th</sup> December 2024 and will reopen at 9am on Thursday 2<sup>nd</sup> January 2025.

On behalf of our team, wishing you a very Merry Christmas and a Happy New Year.

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## Have your say on homecare services in Wiltshire

Wiltshire Council is conducting a comprehensive review of its care at home/domiciliary care frameworks, with the aim of shaping the future of homecare services across the county. This review will contribute to the development of an options proposal for future commissioning in 2026.

The council is eager to hear from those who receive care at home, whether their care is council-funded or self-funded, as well as from carers, families, and care providers.

The feedback collected will help inform how care services can best support people in their homes, how to improve the experience of finding care, and how to assist people in staying at home longer. The consultation is for adults (18+), children and young people, and adults with mental health needs, learning disabilities, or autism.

### Key areas of feedback:

- What do people need and want from care at home?
- How does care work best for individuals?
- How can the council assist people to remain at home for longer?
- What are people's experiences of finding care and working with the council when care is funded?
- How does community support help people stay at home?
- What is the experience of unpaid carers in working with care providers?
- Looking ahead, how do people see the future needs of homecare changing?

### How to get involved:

Voice It, Hear It is leading the consultation and engagement on behalf of Wiltshire Council. To ensure your voice is heard, we would like to invite homecare users, carers, and care providers to participate in this important consultation. Your voice matters!

**Take our online survey:** <https://survey.zohopublic.eu/zs/YgBPRq>

**Book a 1-to-1 telephone consultation:** ([voice@communityfirst.org.uk](mailto:voice@communityfirst.org.uk))

For more information or to get involved, please contact:

[voice@communityfirst.org.uk](mailto:voice@communityfirst.org.uk)

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## Reminder - Community Transport Directory

If you work with individuals who need help with transport, please let them know about the Community Transport Directory. People who need help from their local Link Scheme or Community Minibus Group should contact the organisation directly.

Our directory has a list of contact details and can be found here:

<https://www.communityfirst.org.uk/transport/directory/>

## Carers Together Wiltshire

Carers Together Parent Carer Lead Jo is hosting two sessions for parent carers in December. Please see below for the details and share with parent carers so they are aware of the support on offer as well as our monthly parent carer newsletter.

- **Wednesday 4<sup>th</sup> December 2024** - Face to face support group (10.30am-12pm) at the Cosy Club in Salisbury. No need to book, just drop in.
- **Thursday 19<sup>th</sup> December 2024** - Virtual evening group (7-8pm) Christmas quiz. Please email Jo for the link ([jhculley@communityfirst.org.uk](mailto:jhculley@communityfirst.org.uk))

All parent carers are welcome to attend.

Our parent carer newsletter contains information, events and resources for parent carers in Wiltshire. If you know another parent carer who could benefit from the newsletter, please send them the link so they can subscribe: <https://mailchi.mp/93192f1024d4/parent-carers-newsletter>

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## Oxenwood 2025 School Holiday Clubs

Join us at Oxenwood Outdoor Education Centre for an action-packed, school holiday adventure with our new holiday clubs launching in February 2025.

### Activities include:

**Paddle sports** - From April onwards and will include an introduction to Stand up Paddleboard and canoeing. The equipment to be used, the dangers that could be encountered (and how to not get in that situation in the first place!) paddle strokes and self-rescue. Ensuring you get the skills necessary to enjoy and safe and fun day on the water

**Mountain biking** - Learn the skills necessary to conduct repairs and identify faults with your bike, skill-based sessions designed to make better riders of all abilities, journeys out from the centre teaching the skills for moving across country safely and added basic navigation.

**Bushcraft** - Could you fend for yourself without any home comforts? How would you get on if you were lost or stranded in unknown territory? This day will teach you to get to grips with a few vital survival skills that could keep you alive and get you home in one piece. Learn how to prepare yourself for the unexpected, find water and make it safe, prepare and cook game, build a shelter, make fires for warmth and cooking and live in harmony with nature. You will also learn how to make distress signals for rescue or to navigate your way home.

**Targets and trajectories** - This day will involve various shooting techniques, utilising archery, olympic style air rifle, snap barrel air rifle and BB guns. The day will cover how to safely use all systems, how to zero your rifles, utilise alternate point of aim, how to fire from different positions and learn how to achieve the maximum points on offer every time!

**History / theme days** - The British Isles boasts a long and proud history and what better way to explore this history as becoming part of it! During our history day you will find out what its like to be drilled into shape as a Roman Legionnaire or discover how the Vikings became a feared invader of our islands, this immersive experience will ensure you leave here ready to invade and pillage!

**Multiple activity day** - This will incorporate all activities available during the week, condensed to give the attendees a taste of each. This will incorporate, bushcraft, mountain biking, riles shooting, Archery and climbing. A fun multi activity day for a range of ages.

	Monday	Tuesday	Wednesday	Thursday	Friday
	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15
8 - 11 years	Mountain Bike	Bushcraft	Targets and trajectories	History / Theme Day	Multi activity day
12 - 16 years	Bushcraft	Mountain bike	History / Theme Day	Multi activity day	Targets and trajectories

**Price:** £30 per person, per day

**Ages:** 8 - 11 years old

12 -16 years old

**Lunch:** Attendees should bring a packed lunch.

For more information or to reserve your place email: [info@oxenwood.org.uk](mailto:info@oxenwood.org.uk)

**Briefing prepared by:**

Ellie Ewing

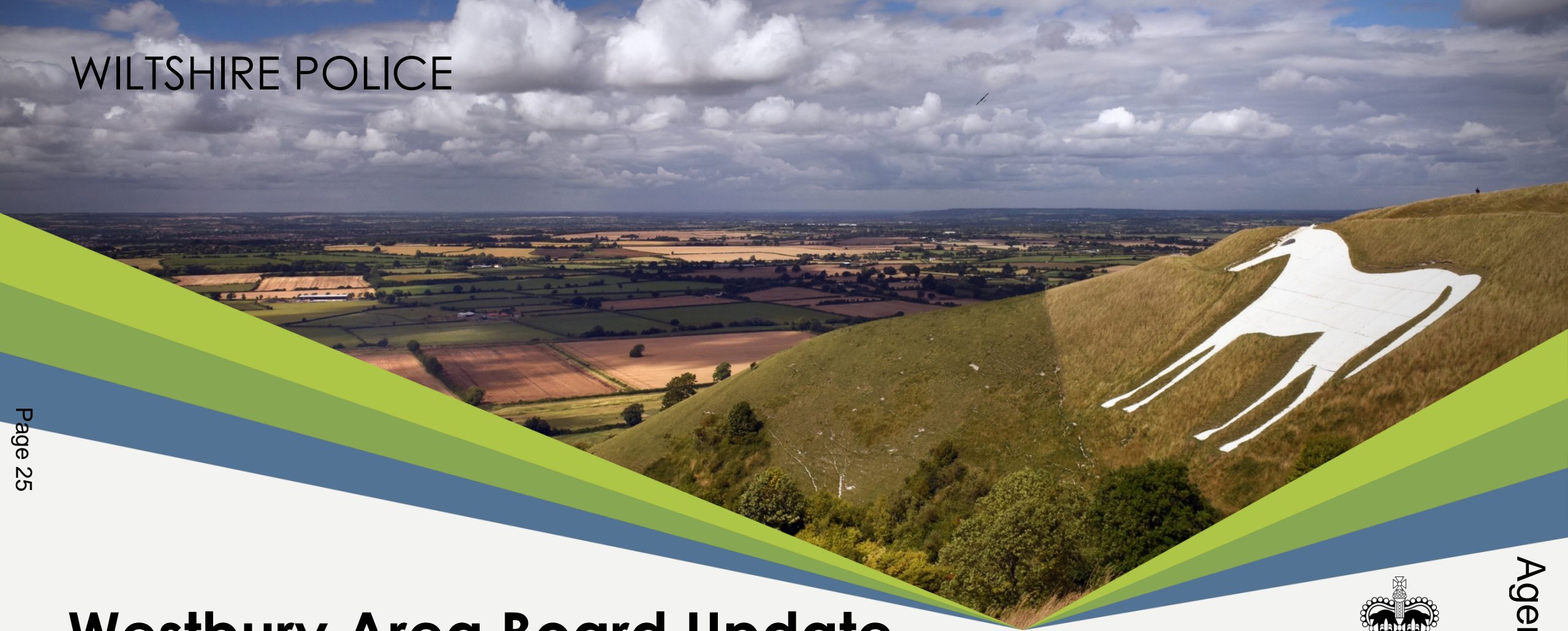
Marketing and Communications Manager (Community First)

[eeving@communityfirst.org.uk](mailto:eeving@communityfirst.org.uk)





WILTSHIRE POLICE



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# Westbury Area Board Update

Warminster Neighbourhood Policing Team

December 2024



Agenda Item 6.

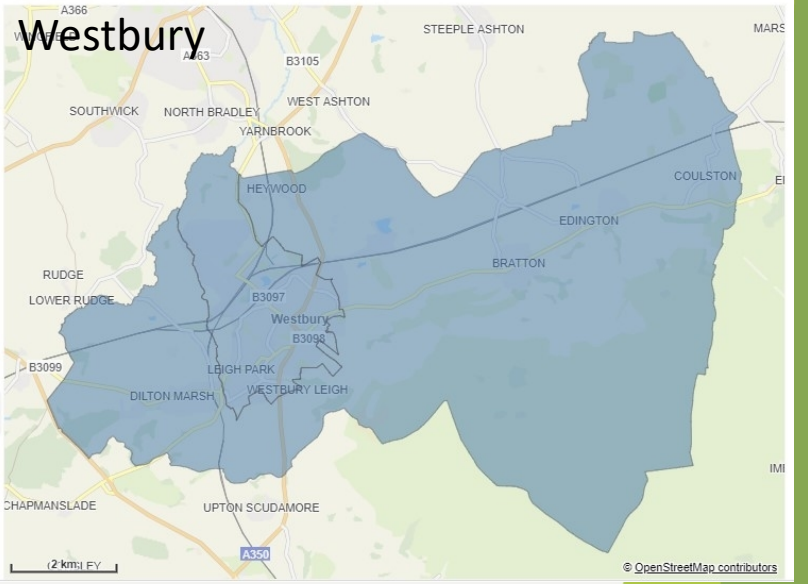
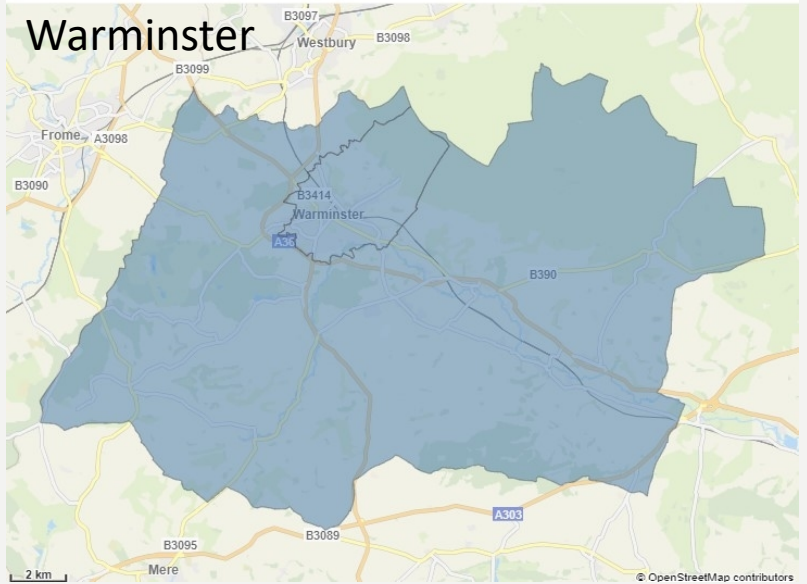
# Inspector Lou Oakley

Warminster  
Westbury  
Mere  
Tisbury





# Warminster, Westbury, Mere, Tisbury



Inspector 2413 Lou OAKLEY

PS Joe Sadowski- soon to be Lyndsey Smith

PC 0302 Lauren FAIRLEY – Warminster

PC 0413 Tom Newman – Warminster

PC 2848 Guy HAMEL – Westbury

PC 1037 Georgina RUSSELL- Mere and Tisbury

PCSO 7942 Alice MOORE -Westbury rural

PCSO 6259 Stewart HUNT – Mere / Tisbury

PCSO 9548 Leigh HOLCOMBE – Warminster

PCSO 9469 Roland REVERS – Westbury

PCSO 70901 Luckasz Kolasinski – Warminster





# Neighbourhood Policing Pillars



Engaging Communities



Solving Problems



Targeting Activity

# Engaging Communities



## ENGAGE REGULARLY WITH COMMUNITIES BY HOLDING FACE TO FACE EVENTS

- We will hold at least one public meeting / surgery per month, giving you a chance to meet your local team and find out more information on local policing priorities, crime stats and engagement opportunities
- We will advertise our public meetings and surgeries on the **Your Area** section of the Wiltshire Police website, on local Neighbourhood Policing Team social media channels and Community Messaging
- Every engagement opportunity will be recorded so we can ensure we are meeting our commitment to you
- We will hold regular face to face meetings and events with a wide range of community groups such as businesses, faith groups, youth groups and residents' associations
- We will bring policing out to your community, through the proactive use of the Neighbourhood Engagement Vehicles.

## ENGAGE REGULARLY THROUGH ONLINE CHANNELS

- We will actively use local Neighbourhood Policing Team social media channels to engage with our communities
- Every Neighbourhood Policing Team will host quarterly Facebook Live events
- We will exchange information with those signed up to our Community Messaging alert system via email, text or phone and continue to promote this free service to new members.

## INCREASE AND BROADEN OUR ENGAGEMENT ACROSS NEED TO REACH COMMUNITIES

- We will build Community Beat Profiles for each of our Neighbourhood Policing Team to help us better understand the specific communities within our local areas
- We will engage with specific community groups and those living and working in particular geographical areas about those issues that are important or impacts most upon them
- We will work with young people and our partners in education settings to help improve safety, reduce reoffending and, along with relevant other agencies, offer support to those who need it.

## PUBLISH INFORMATION ON YOUR LOCAL TEAM, LOCAL PRIORITIES AND UPDATE ON ACTIVITY

- We will provide you with information so you know who your local Neighbourhood Policing Team is by publishing this on the **Your Area** section of the Wiltshire Police website
- We will publish monthly local priorities on the **Your Area** section of the Wiltshire Police website and, through our regular engagement with you, we will consult you when we are setting them
- We will provide community updates on activity being carried out to help tackle local priorities
- We will ensure intelligence-led visible patrolling in local communities, at least once a week, responding to local policing issues and concerns
- We will publish local policing updates, wherever possible, in community magazines / newsletters or bulletins.

## CONSULT AND ENGAGE WITH COMMUNITIES ON KEY DECISIONS

- We will ask the public to take part in questionnaires and surveys to build information and improve our policing service
- We will provide visibility at Parish Council meetings and, in the absence of physical attendance, will provide a written update. We will also support a programme of additional meeting attendance through Area Boards or Community Safety Groups
- We will action feedback, concerns or complaints – and tell you what action has been taken. If we cannot help, we will help signpost the public to who can
- We will work closely with our partners, such as local authorities and parish and town councils, and community representatives i.e. businesses, faith groups, schools to tackle community issues
- We will work closely alongside local watch schemes to enable strong partnerships between the police and communities
- We will consult regularly with our Independent Advisory Groups (IAGs) to ensure they have a voice as a critical friend to help shape our policing service.

Our mission: Keeping Wiltshire Safe

Our priorities:

Safer public spaces

Violence

Burglary



# Solving Problems

- A focus on proactive prevention
- Systematic use of a structured problem-solving process, such as SARA (scanning, analysis, response, assessment)
- Detailed problem specifications based on multiple sources of information
- Involving communities in each stage of the problem-solving process
- Routinely assessing the impact of responses and sharing good practice
- Integration with other parts of the organisation to support its delivery
- Working with partners (eg, by sharing data and analytical resource and delivering responses)





# Targeting Activity

- Provide greater focus to community engagement, problem-solving, prevention and early intervention
- Inform resource deployment decisions
- Lead to a more coordinated response with partners and reduce demand
- Enforcement tactics



# Local Priorities And Updates

Priority	Update
Retail Crime	<p><b>Business crime is a priority for Wiltshire Police and more work is being done into retail crime around shoplifting and the impact on business , the prevent and prosecution of offenders . Warminster has been the main focus however we are now expanding this over to Westbury</b></p> <p>PC HAMEL has taken lead on this for Westbury and a problem solving approach working with businesses around shoplifting protocols, prevention and enforcement – work-in progress</p> <p>POP Plan for Tesco's. Days of action and Operations will be taking place in Warminster and Westbury –there will be days of action in December leading up to xmas –</p> <p>Other police actions</p> <ul style="list-style-type: none"> <li>• look through recent reports to find hotspot times, offenders and MO.</li> <li>• develop a media strategy to profile repeat offenders and share images with CCTV.</li> <li>• develop focused OP based on analysis of peak offending times this can be a regular rolling op with a small group of officers in plain clothes.</li> <li>• liaise with designing out crime officer and operations manager to review prevention and recovery strategy.</li> <li>• liaise with IDO to ensure cell interventions with any arrested offenders take place and any intel regarding upstream buyers of stolen stock is shared</li> <li>• Detection rate needs to be increased - It will now requires an <b>Inspectors authority</b> to close a shoplifting under outcome 16.</li> <li>• OOCR , prosecutions, external support</li> <li>• Partners Caroline Lequesne – support drugs, children , food banks – bridge the gap</li> <li>• Offender Intervention Panel</li> </ul> <p>- SHOPKIND CAMPAIGN- Backed by home office – unties the retail sector to tackle violence and abuse against shopworkers by asking to shopkind when in stores (NBCC)</p> <p>Forward thinking to Winter months and Christmas – as we see an increase around DECEMER TIME</p> <p>Retail crime is a priority for Wiltshire Police- Local officers will be attending and budling a rapport with all local business , listen to concerns and building trust</p>

# Local Priorities And Updates

Priority	Update
ASB / YOUTH CRIME	<p><b>OneStop, Tesco (Leigh Park), All Saints Church and general town area including parks (Chestnut and Penleigh predominantly)-</b> all been targetted by known youths re. shoplifting, criminal damage and arson. Pending being dealt with</p> <p><b><u>ASB:</u></b> General ASB in the parks particularly <b>Penleigh Park</b> (this is minimal now the community are aware that ER CCTV have a camera up and working there), <b>Chestnut Park, Leighton Rec Ground and Vivash Park</b></p> <p>E-Scooters was highlighted at an issue but looking across the force on QlikSense this appears to be a countywide issue and is no more prevalent in EG than elsewhere.</p> <p>We have ID two youths responsible for crime in Westbury and are currently under investigation for offences relating to Arson and shoplifting and this is an on going investigation we will be looking to prosecute, however work must be done with our youth Justice System, the Youth Offending Team</p>

# BLUNT TRUTH

▶ Have you noticed a young person carrying a knife or weapon? This could be a sign of child criminal exploitation ▶

Week 11<sup>TH</sup> November 2024 we have been supporting Sceptre which is a dedicated national week of action tackling knife crime, as well as launching the 'Spot the signs, stop the crime' campaign to raise awareness of child criminal exploitation.

**Blunt Truth last week was delivered to year 9s at Matravers school by the Youth and Early Intervention team for Wiltshire with the Support of the NPT – its an hour-long knife crime education and awareness sessions being delivered to children across the county. Educate on impact of knife crime, what they should do if someone they know is carrying a knife, and how to report it. The Input is delivered in partnership which also involved NHS medical professionals**

**This input has received a very positive feedback from the schools and PC/PCSO's that have taken part. YEI conducted 12 inputs county wide last school year (6 in Swindon, 6 in County). However the good news is that the PCC has funded 30 inputs for this year, 15 in Swindon and 15 in County, which will enable us to reach out to more pupils**

## Upcoming Events for EG11 and EG12

- 25th November (County Lines week) Mobile Police Station in Bratton (0930), Edington (1100), Dilton Marsh (1400)
- Christmas in Westbury (market and lights switch on with live music) - Saturday 7th December 1300-1900hours
- PubWatch - Second Wednesday of the month - 1000 @ Cons Club, Westbury

## Community Drop ins with the Westbury team

- 2nd December 1800-1930 - Outside Dilton Marsh Memorial Hall
- 18th December 1400-1600 - High Street, Westbury
- 10th January 1300-1430 - Outside Village Hall, Coulston
- 15th January 1000-1200 - High Street, Westbury

# Working with our Rural Communities /villages

## New mobile police stations

To reach our rural communities and villages the team will be out in the New mobile police station when they can – these will be advertised on social media time dates and locations , they will also be at community events .

## Parish Councils

We are trying to work more closely with our Parish Councils – Each Parish council should have contact with their Local PCSO who should be offering support – due to the amount of Parish councils its not possible to get out to all meetings face to face

Parish council forum for County Set up by Chief Inspector Brain – via teams for all Parish councils – currently these will be run 4 times a year



# Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Warminster Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/warminster-cpt/> to view a crime and incident map and find links to more detailed data



# Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)

## Follow your CPT on social media

- [Warminster Police Facebook](#)
- [Warminster Police Twitter](#)
- [Westbury Police Facebook](#)
- [Mere Police Facebook](#)

Find out more information on your CPT area at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

The screenshot shows the Wiltshire Police website. At the top left is the "WILTSHIRE POLICE" logo. To the right is a search bar with the text "How can we help you?". Below the search bar is a navigation menu with five items: "Report", "Tell us about", "Apply or register", "Request", and "Feedback". Below the menu is a breadcrumb trail: "Home > About us > CPTs". The main heading is "Warminster CPT". Below this is a text block: "CPT Warminster covers the areas of Warminster, Westbury, Tisbury, Mere and surrounding areas". This is followed by two paragraphs of text: "To contact your CPT about a community-related matter, such as a school visit, then please email [WarminsterAreaCPT@wiltshire.police.uk](mailto:WarminsterAreaCPT@wiltshire.police.uk). Please note that this mailbox is not monitored 24/7." and "You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)". The final line says "You see a map of crimes in the Warminster area [by visiting www.police.uk](#)".



WILTSHIRE POLICE



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# Road Safety update – Westbury Area Board

4 December 2024

Keeping Wiltshire Safe



# • #FATAL5 education



## Drink diving

In England, Wales, and Northern Ireland, the legal alcohol limit for driving is 80 mg of alcohol per 100 ml of blood or 35 µg per 100 ml of breath). In Scotland, the limit is lower at 50 mg of alcohol per 100 ml of blood (or 22 µg per 100 ml of breath). Factors such as weight, age, metabolism, and food intake affect how alcohol is processed, making it difficult to predict how much you can drink and stay under the limit. Alcohol takes time to leave your system; common remedies like coffee or showers do not speed this up. You can still be over the limit the next day, risking your license if you drive. Alcohol impairs



driving ability, and the safest choice is to avoid drinking entirely if you plan to drive.

There is no way to know how much you can drink and stay under the limit, since it can depend on your weight, age, metabolism, the amount of food you've eaten and other factors.

It's impossible to get alcohol out of your system quickly, it always takes time. A shower, a cup of coffee or other ways of 'sobering up' may make you feel better but won't remove the alcohol from your system.

If you've been out drinking, you may still be affected by alcohol the next day and could lose your licence if you drive and are still over the legal limit.

Alcohol affects everyone differently and any amount can impair your ability to drive. The only safe option is to avoid alcohol completely if you're driving as even 'just one drink' could put you over the limit. **If you're driving, don't drink any alcohol at all.**

**CrimeStoppers.**  
Speak up. Stay safe.

**0800 555 111**  
100% anonymous. Always.





# • #FATAL5 education



#KEEPINGWILTSHIRESAFE

#FATAL5

## Drug driving

It's an offence to drive with any of 17 controlled drugs above a specified level in your blood. This includes [illegal and legally prescribed drugs](#).

The limit set for each drug is different, and for illegal drugs the limits set are extremely low. They aren't zero to rule out any accidental exposure (eg from passive smoking).

You should always check with your doctor or pharmacist if you're unsure about whether your prescription or over-the-counter medication will affect your ability to drive.



X CARELESS DRIVING



X DRINK /DRUG DRIVING



X NOT WEARING A SEATBELT



X DISTRACTED using a mobile phone whilst driving



X SPEEDING



X DRINK /DRUG DRIVING

## Risks and physical effects

The biggest risk you take when driving under the influence of alcohol or drugs is the risk of causing a collision.

Driving under the influence of drink or drugs is extremely dangerous and can affect your driving in numerous ways, such as:

- ability to judge speed and distance
- reaction and coordination skills
- blurry or impaired vision
- drowsiness
- aggression
- erratic behaviour
- panic attacks and paranoia
- hallucinations
- nausea
- dizziness
- tremors

Alcohol and drugs can also create a false confidence which can lead to an increase in risk-taking behaviour, which puts your life and the lives of others in danger.

**CrimeStoppers.**

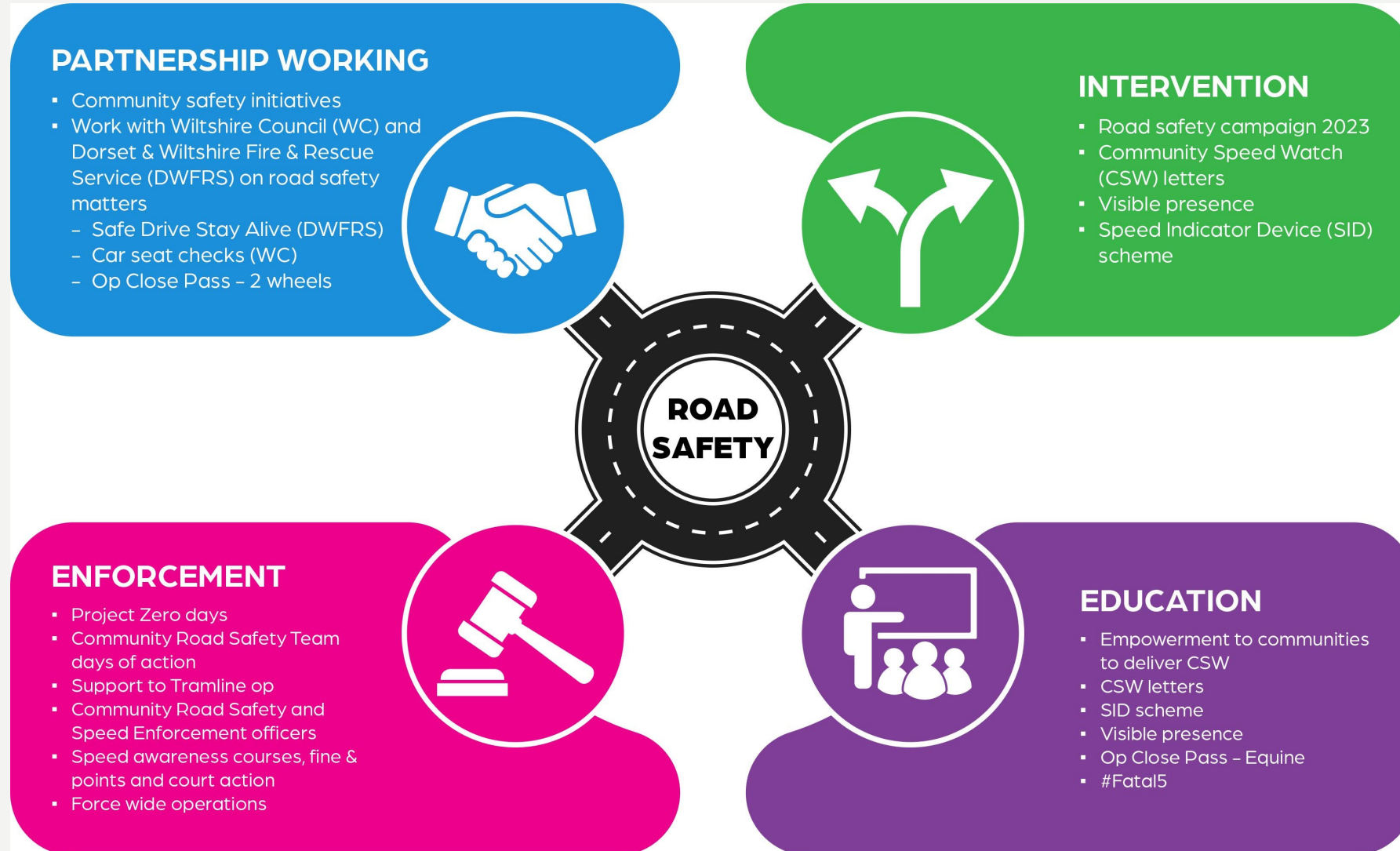
Speak up. Stay safe.

**0800 555 111**

100% anonymous. Always.

**999**

# • Community Road Safety Team; what we do



# • Traffic surveys – Westbury

January 2022 to 20 September 2024

## Wiltshire Council

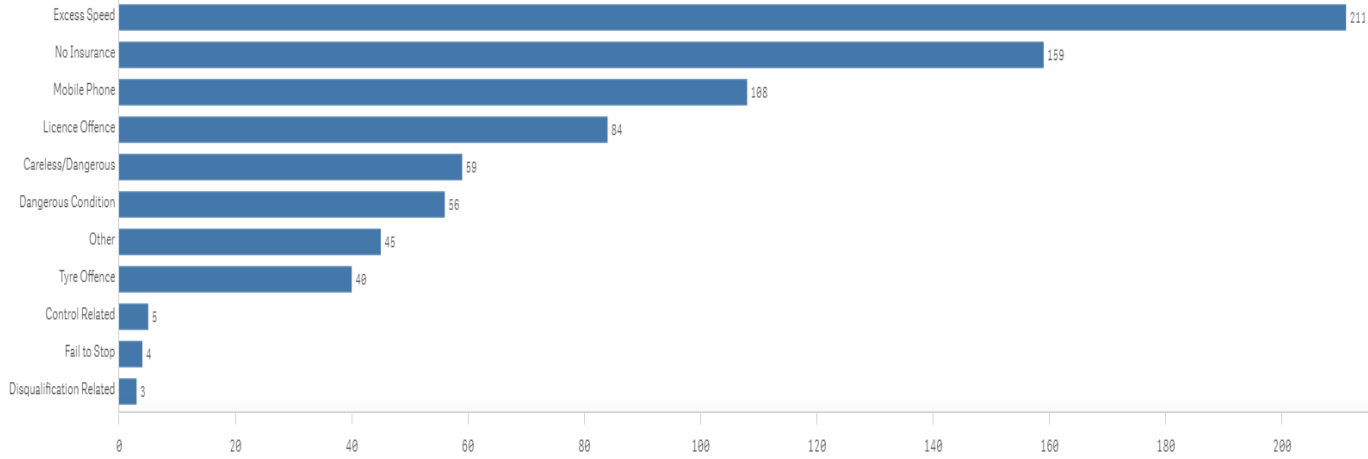
Title	Result	Survey start date	Speed limit	85th percentile	CPT	Area Board
Bratton - C219 Trowbridge Road	Speed education	07/12/2023	20	31	Warminster	Westbury
Bratton - Trowbridge Road	Speed education	07/12/2023	20	31	Warminster	Westbury
Edington - B3098 Westbury Road (NE the of The City)	Speed education	25/04/2022	30	38.03	Warminster	Westbury
Edington - B3098, Westbury Road, Sandy Lane	Speed education	25/04/2022	30	37.93	Warminster	Westbury
Edington - C49, Lower Road	Speed education	09/09/2023	20	29.3	Warminster	Westbury
Edington-Trowbridge Road	No further action	15/04/2024	60	40.7	Warminster	Westbury
Westbury - A350 Warminster Road	No further action	11/09/2023	30	33.4	Warminster	Westbury
Westbury - Slag Lane NORTH	No further action	15/04/2024	30	27.7	Warminster	Westbury
Westbury - Slag Lane SOUTH	No further action	15/04/2024	30	32	Warminster	Westbury
Westbury - Station Road	No further action	16/06/2022	30	32.19	Warminster	Westbury
Westbury - The Mead	Speed education	13/11/2023	30	36.2	Warminster	Westbury
Westbury - Westbury Leigh	No further action	29/01/2024	30	29	Warminster	Westbury



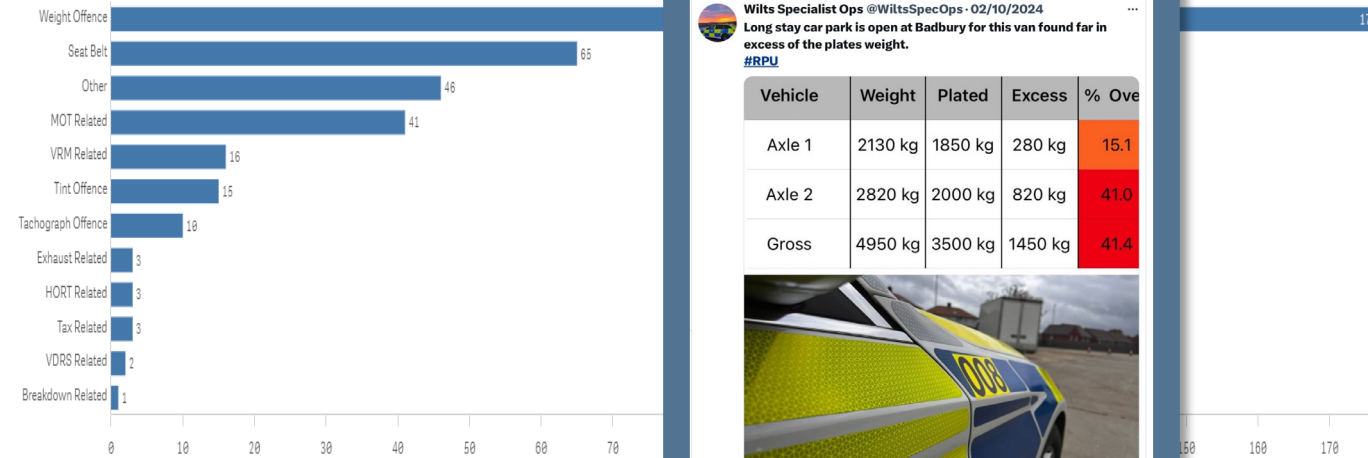
# • Wider work recently

Our Roads Policing Unit (RPU) in the last quarter, covering **August to October** issued over **1344 tickets** to motorists, for numerous road related offences. The most common offences they are coming across are as follows:

Activity - Endorsable offences



Activity - Non-Endorsable Offences



**Wiltshire Specialist Ops @WiltSpecOps - 20/10/2024**  
Selection of speeders from around the County today.

**Wiltshire Specialist Ops @WiltSpecOps - 19/10/2024**  
#RPU stopped the transit in Chippenham today after 3 children were seen sharing 2 seats in the front. The MOT expired in 2023 and 2 tyres under the legal limit. Vehicle prevented from moving pending suitable seats for the children and new boots for the van.

**Wiltshire Specialist Ops @WiltSpecOps - 02/10/2024**  
Long stay car park is open at Badbury for this van found far in excess of the plates weight.  
#RPU

Vehicle	Weight	Plated	Excess	% Ove
Axle 1	2130 kg	1850 kg	280 kg	15.1
Axle 2	2820 kg	2000 kg	820 kg	41.0
Gross	4950 kg	3500 kg	1450 kg	41.4

**Wiltshire Specialist Ops @WiltSpecOps - 27/09/2024**  
#RPU stopped this driver who was using their phone. He initially tried to say it was a scratch card. He has won a trip to court, where he might lose his licence as he already has 6 points #Fate

**Wiltshire Specialist Ops @WiltSpecOps - 24/09/2024**  
#RPU stopped this van near Marlborough this morning. MOT & tax expired, several defects & driver not on the insurance #reported #OffToCourt #FullHouse @DriveInsured

# Community Speed Enforcement Officers

CSEO's





# • CSEO – Dashboard – 1 January 2023 to 22 October 2024

## CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

15,227.00  
No. Speed awareness co...

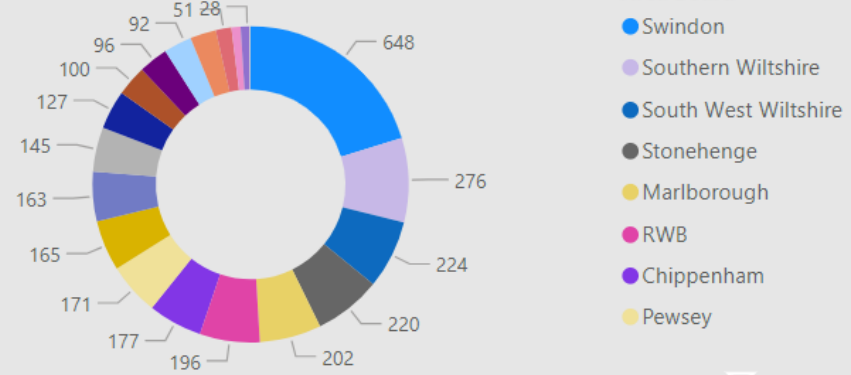
2,000.00  
No. Fine & Points

197.00  
No. Court

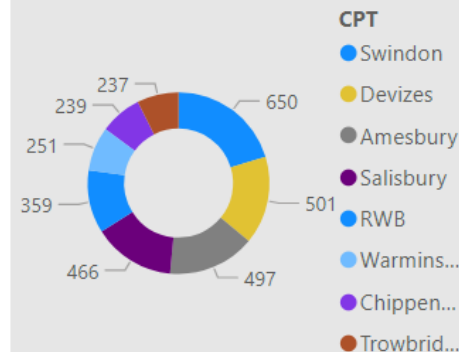
968  
No. of Locations

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Swindon - Thamesdown Drive	2023	December	251.00	54.00	0.00	Swindon	Swindon
Swindon Queens Drive adjacent with Cambridge Close	2024	April	151.00	26.00	0.00	Swindon	Swindon
Swindon Queens Drive adjacent with Cambridge Close	2024	August	151.00	39.00	2.00	Swindon	Swindon
Shaw and Whitley - A365 Folly Lane	2023	November	129.00	15.00	0.00	Trowbridge	Melksham
Swindon - Thamesdown Drive	2024	May	116.00	25.00	1.00	Swindon	Swindon
Swindon Marlborough Road	2024	May	113.00	6.00	1.00	Swindon	Swindon
Wilton - The Avenue	2024	May	112.00	30.00	9.00	Salisbury	South West Wiltshire
Swindon - Thamesdown Drive	2024	January	103.00	16.00	0.00	Swindon	Swindon
Wilton - The Avenue	2023	August	102.00	31.00	4.00	Salisbury	South West Wiltshire
Swindon Marlborough Road	2024	June	99.00	12.00	0.00	Swindon	Swindon
Harnham - Lime Kiln Way	2023	November	97.00	11.00	0.00	Salisbury	Salisbury
Cholderton - Church Lane	2023	March	95.00	4.00	1.00	Amesbury	South West Wiltshire
Swindon - Thamesdown Drive	2024	March	94.00	23.00	0.00	Swindon	Swindon
Swindon Queens Drive	2024	June	91.00	15.00	1.00	Swindon	Swindon
<b>Total</b>			<b>15,227.00</b>	<b>2,000.00</b>	<b>197.00</b>		

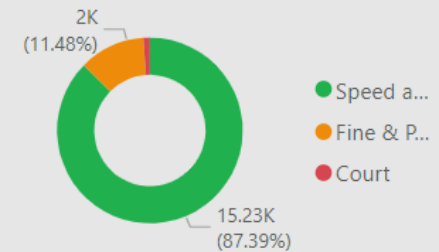
### Activity by Area Board



### Activity by CPT



### Outcomes





# • CSEO – Westbury Area Board - 1 January 2023 to 22 October 2024

## CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

122.00  
No. Speed awareness co...

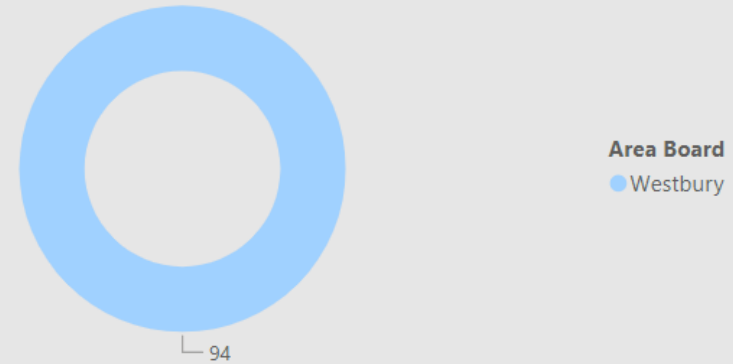
17.00  
No. Fine & Points

2.00  
No. Court

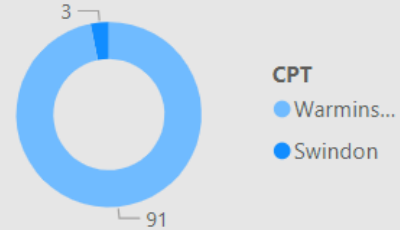
34  
No. of Locations

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Bratton - Trowbridge Road	2024	July	10.00	0.00	0.00	Warminster	Westbury
Bratton - Trowbridge Road	2024	June	9.00	8.00	0.00	Warminster	Westbury
Bratton - Melbourne Street	2023	July	8.00	0.00	0.00	Warminster	Westbury
Bratton - Trowbridge Road	2023	August	8.00	1.00	0.00	Warminster	Westbury
Edington - 14 Westbury Road	2023	July	8.00	1.00	0.00	Warminster	Westbury
Edington - Longlands Close	2023	January	8.00	1.00	0.00	Warminster	Westbury
Edington - Telephone Exchange East	2024	May	6.00	0.00	0.00	Warminster	Westbury
Edington - Telephone Exchange East	2024	August	6.00	0.00	0.00	Warminster	Westbury
Bratton - Trowbridge Road	2024	August	5.00	4.00	2.00	Warminster	Westbury
Edington - Telephone Exchange West	2023	October	5.00	0.00	0.00	Warminster	Westbury
Edington Telephone Exchange East	2024	October	5.00	0.00	0.00	Warminster	Westbury
Bratton - Melbourne Street	2023	January	4.00	0.00	0.00	Warminster	Westbury
Bratton Field entrance N of 1 Trowbridge Road	2024	October	4.00	0.00	0.00	Warminster	Westbury
Edington - Telephone Exchange East	2024	January	4.00	0.00	0.00	Warminster	Westbury
<b>Total</b>			<b>122.00</b>	<b>17.00</b>	<b>2.00</b>		

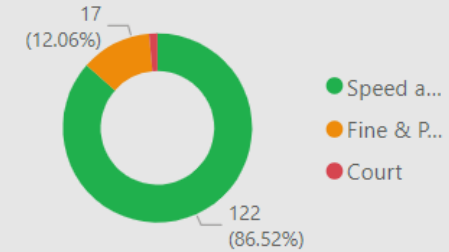
### Activity by Area Board



### Activity by CPT



### Outcomes



# • Your Force | Your Area | Follow us

For information on Road Safety in Wiltshire visit:  
[Road safety campaign | Wiltshire Police](#)

[Road Safety \(wiltshire-pcc.gov.uk\)](http://wiltshire-pcc.gov.uk)



[Westbury Town | Your Area | Wiltshire Police | Wiltshire Police](#)

[Westbury Rural | Your Area | Wiltshire Police | Wiltshire Police](#)



[Westbury Police | Facebook](#)

[Wilts Specialist Ops \(@WiltsSpecOps\) / X \(twitter.com\)](#)

[Wiltshire Specials \(@wiltspolicesc\) / Twitter](#)



## Partner Update from Wiltshire Police to Area Boards

### Spot the Signs Campaign

Young people, their families and friends are being urged to 'Spot the Signs' of child criminal exploitation in a new campaign being launched today (11/11) by Wiltshire Police and the Police and Crime Commissioner.

The focus on education aims to help stem the instances of child exploitation in our communities and the serious violence often associated with this type of exploitation, including knife crime and gang culture.

The campaign aims to educate young people and those close to them on how to spot that exploitation may be taking over a young person's life by using a targeted social media campaign aimed at both young people and adults, educational visits to schools and real-life case studies from young people who have managed to break the cycle.

Child criminal exploitation is where criminals use children to commit offences for them in exchange for cash and gifts – these can be actual but also online 'gifts' like virtual money in online gaming communities. The young person is then often manipulated and pressured into doing things like stealing or carrying drugs or weapons in return.

Tackling serious violence has been identified as a priority by both Wiltshire Police Chief Constable Catherine Roper and the Police and Crime Commissioner Philip Wilkinson in recognition of the serious harm it causes victims, their families and the wider communities where it occurs.

The Wiltshire Serious Violence Duty Strategic Needs Assessment (SNA) – a multi-agency initiative which aims to better understand serious violence in Wiltshire and why it happens – highlights a 2023 schools survey which demonstrated that only 3% of young people admitted to having carried a knife.

However, most young people estimated that around 19% of their peers carried a knife, demonstrating the significant difference between the perceived threat of youth knife carriers versus the reality perpetuating a culture of fear amongst young people. This campaign will also challenge these perceptions.

Young people can find out more by visiting the [Check it Out](#) section of the OPCC website.

Printable leaflet can be accessed here: [County Lines / SVD Campaign Leaflet \(Trifold Print\) V5](#)

Campaign Page can be accessed here: [Spots the Signs. Stop the Crime.](#)

Check it Out info page for young people can be accessed here: [Child Criminal Exploitation](#)

Report author: Amy Pantall, Campaign and Communications Manager

Organisation name: Wiltshire Police

Date: 20 November 2024





# WILTSHIRE POLICE

## Wiltshire Police Violence Against Women and Girls quarterly report – Autumn 2024

This document is to provide progress updates to our communities regarding how the Police are tackling Violence Against Women and Girls (VAWG).

### Ending VAWG Coalition Wiltshire (E-VAWG)

The EVAWG formalises the essential independent feedback on Police VAWG activity from a diverse cross-section of communities across Wiltshire. The EVAWG will offer insight from areas such as Health, Education, Women's Support Services and the Judiciary. Based on their knowledge of the issues facing the women and children who are victims of VAWG, delegates provide feedback to shape the service the Police provide and develop initiatives to support its mission to end VAWG.

### Police Response to the 2022 Stalking Super Complaint by the Suzy Lamplugh Trust

In the last 18 months we have progressed the recommendations of this report by:

- Upskilling officers and staff through enhanced training focussed on risk management and investigation standards, leading to an increase in stalking complaints.
- Holding a Stalking Intensification week, again leading to an increase in reports.
- Improving safeguarding including increasing the use of Stalking Protection Orders.
- Ensuring a robust policing response to perpetrators by allocating orders to dedicated officers that are experienced in management of high-risk offenders.
- Improving outcomes for stalking victims, for example, by increasing year on year arrest rates.
- Creation of a new role; an independent stalking advocacy caseworker (ISAC) who will support victims of non-domestic (Stranger) stalking in addition to ISAC provision with our commissioned Domestic Abuse (DA) services.

### Angiolini Report Recommendations

Wiltshire have delivered the first tranche of recommendations, including:

- Reviewed policy and trigger planning for reports of non-contact Sexual Assault
- Supporting victims of Police Perpetrated abuse or Sexual Misconduct. With Dorset Police we have launched a new protocol for the handling of reports of Police Perpetrated Domestic Abuse ensuring a sterile approach for safeguarding and investigation.
- Creating a network of dedicated trauma informed advocates to support anybody coming forward to report these matters.

## **Operation Soteria**

This is part of the government's review regarding Rape investigations and provides a framework and tool kit for the Police to conduct suspect focused investigations and better support victims. Wiltshire Police have been recognised for making good progress with implementation and have been recognised nationally for some of the innovative practice embedded, specifically regarding our work on non-contact Sexual Assault.

## **Project Vigilant**

This is a proactive police operation which deploys plain clothes and uniformed police officers into public spaces, such as the night-time economy (NTE), to tackle sexual offending. It is perpetrator focused to prevent offences taking place. The intention of the tactic is as follows:

- Conduct proactive patrols providing an enhanced response to sexual offending.
- Identify predatory behaviour by potential perpetrators and prevent offences through overt intervention.
- Gather intelligence for future disruption and to assist future investigations.
- Deter sexual violence, intimidation and street harassment against women and girls and offer reassurance.
- Engage with support agencies to provide enhanced support.

We are engaging with other schemes, such as the Safe Space Scheme (Night Angels), who work in communities, providing advice and support.

## **Domestic Abuse Scrutiny Panels**

Delegates from the VAWG team, CPS, the training team, and Independent Domestic Violence Advocates (IDVAs) come together to identify good practice and areas for development in respect of Domestic Abuse reports. Feedback from these panels is then provided directly to individual officers, supervisors and teams, ensuring accountability and addressing areas for development. It also informs training materials which dovetail into the large scale and ongoing commitment we made to the DA Matters programme which is now embedded in Wiltshire.

**Wiltshire Council****Westbury Area Board****04 December 2024****Westbury Area Grant Report****Purpose of the Report**

1. To provide details of the grant applications made to the Westbury Area Board. These could include:
  - community area grants
  - youth grants
  - older and vulnerable people grants
  - area board initiatives
2. To document any recommendations provided through sub groups.

**Area Board Current Financial Position**

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2024/25	£ 15,716.00	£ 12,892.00	£ 7,700.00
Awarded To Date	£ 9,182.80	£ 7,132.20	£ 3,270.00
Current Balance	£ 6,533.20	£ 5,759.80	£ 4,430.00
Balance if all grants are agreed based on recommendations	£ 6,533.20	£ 759.80	£ 4,430.00

**Grant Funding Application Summary**

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG1986</a>	Youth Grant	Westbury Parochial Church Council All Saints Church	Friday Fun Youth Club	£12468.60	£5000.00
<b>Project Summary:</b> <b>The Friday Fun Youth Club is a weekly club running for approximately 48 weeks per year for 11 - 19 year olds and held in Westbury Parish Hall. The sessions are held on Friday evenings from 6:30pm - 8:30pm. The project is a partnership between All Saints' Church (Westbury PCC) and 4Youth (SouthWest).</b>					

**Background**

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
  - Community Area Grants (capital)

- Youth Grants (revenue)
  - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## Legal Implications

13. There are no specific legal implications related to this report.

## Workforce Implications

14. There are no specific human resources implications related to this report.

## Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## Proposals

17. To consider and determine the applications for grant funding.

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## Report Author

- Graeme Morrison, Strategic Engagement and Partnership Manager, [Graeme.Morrison@wiltshire.gov.uk](mailto:Graeme.Morrison@wiltshire.gov.uk)
- Karlene Jammeh, Strategic Engagement and Partnership Manager, [karlene.jammeh@wiltshire.gov.uk](mailto:karlene.jammeh@wiltshire.gov.uk)



**No unpublished documents have been relied upon in the preparation of this report.**



## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 31<sup>st</sup> October 2024</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	<b>Attendees</b>	Carole King (Chair - Wiltshire Councillor) Gordon King (Wiltshire Councillor) Suzanne Wickham (Wiltshire Councillor) Michael Sutton (Westbury Town Council) John Masson (Heywood Parish Council) Kate Davey (Wiltshire Council) Mark Banks (Wiltshire Council) Jenny Jones (Dilton Marsh Parish Council) Sarah Harris (Westbury Town Council officer)		
	<b>Apologies</b>	Edington Parish Council, Matthew Dean (Wiltshire Councillor), Penny Williams (DMPC), Keith Rayward (Bratton Parish Council)		
<b>2.</b>	<b>Notes of last meeting</b>			
		The notes of the last meeting were agreed at the area board on 25 <sup>th</sup> July 2024.	Agreed.	
<b>3.</b>	<b>Financial Position</b>			
		2024-25 allocation £20,908.00 The available budget at the start of the meeting is <b>£18,772.10.</b>		

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>The contribution level for Parish/Town Councils is set at 30%.</p> <p><b>Allocations made at meeting:</b></p> <ul style="list-style-type: none"> <li>18-24-14 Westbury, The Tynings H-Bar £500 (LHFIG £350, WTC £150) *cost includes road marking establishment fee. To be added to a list of requests and ordered as a batch in due course to allow for cost efficiency of establishment fee.</li> <li>18-24-15 Westbury Bratton Road pedestrian crossing assessment £1,000 (LHFIG £700, <b>WTC £300 TBC</b>).</li> <li>18-24-16 Westbury Edward Street 20mph speed limit assessment £3,100 (LHFIG £2,170, <b>WTC £930 TBC</b>).</li> <li>18-24-06 Dilton Marsh High Street topographical survey £2,000 (LHFIG £1,400, DMPC £600 confirmed).</li> <li>18-21-07 Westbury Frogmore Road footway Phase 2 substantive bid £7,000 LHFIG contribution. <b>WTC contribution TBC.</b></li> </ul> <p><b>Remaining budget:      £7,152.10</b></p>		
<b>4.</b>	<b>New Issues / Requests</b>			
a)	<b>18-24-13</b> Bratton, Court Lane junction.	BPC is concerned about the dangers for residents from homes to the West of Court Lane going on foot, bicycle, and with buggies, pushchairs and wheelchairs to reach the amenities in centre of village (shop, pub, play area, village halls, village green). They have to cross Court Lane either at junction with B3098 or from BRAT24 to Bury Lane.	<b>31/10/24</b> Arrange site meeting with SW and BPC. Investigate Development Control / Planning conditions	KD

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		This in context that (a) Development on Site 321 increases such housing by c.30% (b) recent survey indicates traffic on Court Lane has doubled in 3 years. BPC asks for advice as to how these dangers to Bratton residents can best be ameliorated.	including section 106 / CIL monies from this development site.	
b)	<b>18-24-14</b> Westbury, The Tynings.	Resident concerns for The Tynings (opposite driveway to 38A) parking taking place by non-residents with cars and vans belonging to individuals living in Warminster Road and Leigh Road. A parking area designated for residents beyond No 40 is not well used a not well maintained. Frequent occurrences of parking opposite driveway of 38A as well as blocking dropped kerb. Furthermore, there have been incidents of refuge vehicles having access difficulties. Request for double yellow lines opposite the resident's driveway.	<b>31/10/24</b> Group discussion on consequences of waiting restrictions and displaced parking. Group agreed funding for H-bar marking to be implemented. WTC confirmed contribution. Start list of requests and order a batch of road markings in due course.	KD
c)	<b>18-24-15</b> Westbury, Bratton Road outside The Laverton.	Lack of pedestrian crossing facility or traffic calming measure. The road outside The Laverton is on a busy blind bend which cars come round on at some speed. It became clear to me when visiting the Westbury Festival on two occasions this month that pedestrians crossing to enter the building are put at great risk of accident. There should be preferably a pedestrian crossing, or a zebra crossing put in place, or at the very least a traffic island installed. The Committee ask that Wiltshire Council LHFIG consider reviewing the speed limit from the top of Haynes Road to the top of Alfred Street and reduce to 20mph.	<b>31/10/24</b> KD confirmed Wiltshire Policy on 20mph speed limits - not viable on routes of strategic function. Group discussion on the pros/cons of carrying out a pedestrian crossing assessment, last assessment conducted in 2016. Group agreed	KD/WT C

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
			funding for an assessment to be completed. Estimate £1,000 (LHFIG £700, <b>WTC £300 TBC</b> )	
d)	<b>18-24-16</b> Westbury, Church Street/Edward Street junction.	<p>Many residents from our retirement village and the neighbouring street of Church Street are of an advanced age and walk to the Morrisons supermarket on a regular basis. When trying to cross the road by the Angel public house, there is no pedestrian crossing in sight. A pedestrian crossing to be put up near the Angel public house, so pedestrians can cross Edward Street on to Morrisons supermarket, amongst other services. The Committee although sympathetic, felt that physically there was nowhere suitable for a pedestrian crossing etc. Pedestrians should be encouraged to use common sense and cross at a different place on this road.</p> <p>The committee wish for Wiltshire Council LHFIG to considering reviewing the speed limit from Edward Street (where the High Street ends) to the top of Edward Street that joins Warminster Road/Bratton Road and reduce to 20mph.</p>	<p><b>31/10/24</b> Group discussion on the pros / cons of carrying out a 20mph speed limit assessment. Group agreed funding for an assessment to be completed. Estimate £3,100 (LHFIG £2,170, <b>WTC £930 TBC</b>) Investigate scope for dropped kerb in vicinity of The Angel public house. CK to discuss repositioning of advertising boards with MD</p>	<p>KD/WT C</p> <p>KD/CK</p>
e)	<b>18-24-17</b> Dilton Marsh, Petticoat Lane	<p>The Parish Council has recently been contacted by residents of Petticoat Lane who report that people are regularly parking their vehicles on the opposite side of the road to the private lane which leads to Dilton Marsh Social Club. There have been several instances where vehicles have not been able to turn left when coming out of the lane due to the parked vehicles. The PC is also aware that dustbin lorries regularly struggle to pass parked vehicles along the lane. The Parish Council would like to request that WC carry out an assessment of the reported parking issues and identify suitable mitigation measures.</p>	<p><b>31/10/24</b> DMPC explained concerns over parking at this location and group agreed for site observations to be carried out to understand full extent of the problem. KD to meet with JJ on site.</p>	KD/JJ



## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
f)	<b>18-24-18</b> Dilton Marsh, Fairwood Road	The Parish Council continues to be concerned at the speeding issues experienced along Fairwood Road. The road is very busy and vehicles travel at excessive speeds, creating danger for other road users. The Parish Council would like to request that WC consider the installation of 30 mph roundel sign, to increase awareness of the speed limit for road users.	<b>31/10/24</b> KD explained repeaters are not permitted in a 30mph by virtue of street lighting. Group agreed for site visit to ascertain street lighting section and confirm if scope for repeaters.	KD
g)	<b>18-24-12</b> Westbury Oldfield Road/Oldfield Park	After receiving several highway improvement forms WTC conducted a survey for residents to highlight concerns on Oldfield Road/Oldfield Park. WTC request a full review of the current traffic calming system on Oldfield Road as well as reviewing the cycle lane and parking in this area. <b>25/7/24</b> Group discussion regarding local survey and results along with concerns raised on each improvement form. Group agreed for WTC and KD to look at a more detailed survey to fully understand the issues.	<b>31/10/24</b> Meeting arranged for 7 <sup>th</sup> November to discuss more detailed survey for residents to complete.	
<b>5.</b>	Top 5 Priority Schemes			
a)	<b>18-24-06</b> Dilton Marsh High Street	Traffic is extremely congested on the High Street outside of Fairfield College, with traffic sometimes queuing as far back as the roundabout at the bottom of the Hollow. Photographs of this issue have been sent into the Highways Engineer. The congestion is due partly to on street parking along the road from the Memorial Hall to Fairfield College and also due to the delays caused by vehicles needing to navigate the chicane section outside of the College.	<b>31/10/24</b> Feasibility and cost estimate sent to DMPC for review. Response received in support of topographical survey in the first instance to enable design work to inform detailed cost	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>The Parish Council has received reports on this issue from residents, who have asked that some mitigation is put in place. The Parish Council would like to request that the chicane section is removed from the highway (together with the associated 'build out') and that this is replaced with one section of speed bump across the highway.</p> <p><b>09/05/24</b> Group agreed for feasibility design and estimate to be undertaken to consider financial implications.</p> <p><b>25/7/24</b> Feasibility and cost estimate in progress. KD will submit to DMPC in due course.</p>	<p>estimate for future substantive bid.</p> <p>Topographical survey quote £2,000 (LHFIG £1,400, DMPC £600 confirmed).</p> <p>Group agreed funding.</p> <p>Order survey.</p>	<p>KD</p>
<p>b)</p>	<p><b>18-24-03</b> Westbury Bratton Road</p>	<p>The narrowness of the pavement makes using it impossible, especially since the recent implementation of the scheme to widen the pavement along the road towards town as passing speeds have increased owing to drivers competing for priority and mounting the pavements everywhere through the improvement.</p> <p>Consider amending the current scheme by implementing a Phase 2 including the widening of the pavement between 51 &amp; 61 Bratton Road, similar to that already widened and owing to the narrowing of the carriageway and the length of carriageway narrowing, implement a responsive traffic light control system to make compliance with the priority settings clear to all road users improving safety. I would suggest to the Town Council that they should support this request and consider this proposal as a parish priority.</p> <p><b>09/05/24</b> Group agreed for site observations to be undertaken to determine whether further footway widening outside properties 51-61 Bratton Road can be achieved.</p> <p><b>25/7/24</b> Site visit arranged for 31/7/24.</p>	<p><b>31/10/24</b></p> <p>Site meeting and site observations undertaken with KR, GK, CK &amp; KD. After reviewing the carriageway widths at this location, it is not feasible to increase the width of the footway in front of properties 51-61 Bratton Rd.</p> <p>No further action. Remove from note tracker.</p>	<p>KD</p>

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
c)	<p><b>18-19-8, 18-20-26</b> Frogmore Road (From Rosefield Way to Slag Lane).</p> <p><b>18-21-7</b> Slag Lane, Westbury</p>	<p>The substantive bid was not submitted due to concerns by WTC. KR gave a presentation to HP&amp;D outlining the options for this scheme. WTC have confirmed they now wish to proceed with a bid in the next round.</p> <p><b>19/10/23</b> Contributions have been confirmed, WTC agree £7,000 contribution. KD to submit application form.</p> <p><b>18/01/24</b> KD has submitted application. Awaiting outcome.</p> <p><b>09/05/24</b> Substantive bid successful. Design work underway. Anticipated construction February / March 2025.</p> <p><b>25/7/24</b> Design in progress anticipated construction March/April 2025. 20mph speed limit to be completed in Phase 1. Look at estimate for phase 2 and potential substantive bid later this year.</p>	<p><b>31/10/24</b> Phase 1 anticipated construction for February/March 2025. This includes substantial vegetation clearance to allow footway construction. Phase 2 cost estimate for next substantive bid is in the region of £120,000 (1/3 LHFIFG budget approx. £7,000). Group agreed funding contribution. <b>WTC to confirm £7,000 contribution.</b></p>	WTC
d)	<p><b>18-23-15</b> A350 Wellhead Drove/Old Dilton junction, Westbury</p>	<p>Substandard A350 Wellhead / Old Dilton Junction with overfast traffic (and especially HGVs). The HGV limit has been raised from 40mph to 56mph nationally. Request for 40mph speed limit from immediately south of Madbrook Farm/Wellhead Farm.</p> <p><b>19/10/23</b> KR explained this request would require a speed limit assessment costing £2,900. The last review was completed in 2009, and no changes were recommended, we are unaware of any substantial changes to the surrounding environment since this time, therefore potential for review to have the same outcome. Group discussion on costs vs benefits and decided no further action at this time. WTC to inform requester.</p>	<p><b>31/10/24</b> Speed limit assessment report is in the process of being drafted. KD to distribute once finalised anticipated during November.</p>	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p><b>18/01/24</b> Further correspondence has been received and the chair has requested this issue be kept on the note tracker for further discussion on funding a speed limit assessment at this location. Group agreed to allocated funding to carry out speed limit assessment. Westbury TC confirmed of 30% £870. Speed limit assessment to be commissioned after outcome of Environment Select Committee on speed limit review process.</p> <p><b>09/05/24</b> No further update regarding Environment Select Committee review of speed limit assessments. Group agreed to progress this assessment now.</p> <p><b>25/7/24</b> Speed limit assessment has been submitted to consultant. WTC has submitted SID data as supporting information.</p>		
<b>6.</b>	Other Priority schemes			
a)	<b>18-24-10</b> Dilton Marsh Woodland View	Residents of Woodland View recently attended a Parish Council meeting to express concerns at speeding issues in Woodland View and the surrounding estate roads. Residents have requested a 10mph zone, appropriate signage and any other appropriate mitigating measures to address the speeding in the area. Residents report that vehicles exit the High Street onto the estate roads at speed and continue at speed into the cul-de-sac and neighbouring roads. In addition, residents expressed concern at the lack of signage to inform drivers of the 20mph zone around the school and the congested and dangerous nature of the parking there. The Parish Council would like to request that WC carry out an assessment of the reported speeding issues and identify appropriate mitigating measures.	<b>31/10/24</b> KD chased traffic surveys 16/10/24. New contractor now in place. Anticipated surveys early November after school half term.	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>The Parish Council would also like to request that consideration is given to additional signage for the 20mph zone near the school and seeks any available advice on how to deal with the congested and dangerous parking at school drop off and pick up times.</p> <p><b>09/05/24</b> Arrange site visit to determine best locations for traffic surveys to assess speeds.</p> <p><b>25/7/24</b> Site meeting carried out on 8/7/24 with DMPC. Survey locations identified, KD has ordered traffic surveys and anticipate they will be carried out in October.</p>		
b)	<b>18-24-08</b> Bratton village	<p>BPC has one Speed Indicator Device (SID) and 3 mounting locations which, we are informed, were established by Wiltshire Highways. Requests have been received for the BPC to register the SID so that data can be downloaded and passed to the police. However, we are informed that for this to be accepted, the SID must not be located within 100m of the speed restriction signs (Paragraph 3.7 of the siting guidance). Request for the SID sites on B3098 to be moved accordingly.</p> <p><b>09/05/24</b> Group agreed funding for two SID sites to be relocated with an estimate of £1,000 (30% £300 contribution from BPC to be confirmed).</p> <p><b>25/7/24</b> BPC confirmed this is to be put on hold for now. Waiting for fact sheet from Police.</p>	<b>31/10/24</b> On hold – awaiting update from BPC.	
c)	<b>18-24-07</b> Westbury Alfred Street	<p>Maximisation of on street parking on north &amp; south side of Alfred Street. Alfred Street has multiple residences of terraced and town housing with no dedicated parking space. Request for on street parking review for Alfred Street.</p>	<b>31/10/24</b> Outline design and estimate to be sent to WTC and GK for review and initial	WTC

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p><b>09/05/24</b> Group agreed for site assessment to take place and consider waiting restriction requests.</p> <p><b>25/7/24</b> Site assessment to be undertaken with GK on 31/7/24.</p>	consultation with emergency services.	
d)	<b>18-24-05</b> Westbury The Avenue	<p>Parking issues for residents of The Avenue, overcrowded Cul-De-Sac. Non-residents parking on bend entrance/The Crescent for use of town or workers/residents of the high street. Resident has been denied permission to turn front garden into a driveway by Selwood Housing. Cul-de-sac is a mix of Selwood housing and privately owned dwellings.</p> <p><b>09/05/24</b> Group agreed for site meeting to be arranged. CK to contact Selwood Housing and Community Policing Team. KD &amp; WTC to attend.</p> <p><b>25/7/24</b> Site meeting arranged for 2<sup>nd</sup> August 2024.</p>	<p><b>31/10/24</b> Outcome of site meeting WTC to report back to original requester to explain options and ask for evidence log to be started.</p>	WTC
e)	<b>18-24-01</b> Westbury Brook Lane	<p>Staff at Savencia Fromage &amp; Dairy use the train station and walk to work from other areas within the town. On a twice daily basis they have to cross Brook Lane which is a busy road, taking traffic from Arla and other businesses in that direction. Request for pedestrian improvements and/or a mirror to improve blind spot.</p> <p><b>09/05/24</b> Group agreed for site observations to be undertaken to determine pedestrian desire line of travel across Brook Lane.</p> <p><b>25/7/24</b> Site visit undertaken on morning of 18<sup>th</sup> July. Observations sent to WTC. WTC to consider if further site observations at alternative time is needed.</p>	<p><b>31/10/24</b> Further site observations to be conducted however appropriate timing to be investigated.</p> <p>Confirm appropriate time slot and arrange for further site observations.</p>	KD
f)	<b>18-23-22</b> West End, Westbury	<p>Concerns relating to the current condition and width of the footway on south side of West End from Fountain Court to Station Road roundabout. Request to widen footway or improve surface condition.</p> <p><b>18/01/24</b> Group requested an inspection of the existing footway surfacing and to report back to the group.</p>	<p><b>31/10/24</b> MB confirmed this maintenance work has been delayed due to this route being part of the</p>	To note



## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p><b>09/05/24</b> MB confirmed the condition on the south side is satisfactory. A section on the north side has been added to the list for resurfacing.</p> <p><b>25/7/24</b> MB confirmed the north side footway along Westend is on the list for resurfacing, no time scale for completion yet.</p>	current A36 road closure diversion route.	
g)	<b>18-23-24</b> C219/C49 junction Edington	<p>It is reported by the owner of Crossroads Farm to Cllr Wickham that there are frequent collisions at this junction. Request for the existing road layout be reviewed to see if anything can be done to reduce the frequency of the RTC's.</p> <p><b>18/01/24</b> Group requested site visit to review junction, vegetation and visibility splays.</p> <p><b>09/05/24</b> KD conducted site visit in April 2024. Briefing note with recommendations to be sent to EPC. MB confirmed the maintenance team will cut back vegetation to increase visibility and add road markings to the list to be refreshed in due course.</p> <p><b>25/7/24</b> MB confirmed road markings have been refreshed and warning sign has been ordered. Hedge cutting should be completed in September after nesting season.</p>	<p><b>31/10/24</b> All work complete. Remove from note tracker.</p>	KD
h)	<b>18-23-1</b> A350/Frogmore Road, Westbury (jct with Fore Street)	<p><b>20/04/23</b> CK reported that parking is generally an issue in Fore Street. It was also noted that the hairdressers no longer park in this area due to vandalism of their vehicles.</p> <p>19 households were approached in relation to residents parking and only 1 household was not in favour.</p> <p>It was agreed that the layout of the junction and potential for parking changes/residents parking would be reviewed.</p> <p><b>20/07/23</b> Site meeting to take place 31<sup>st</sup> July.</p> <p><b>19/10/23</b> Kirsty and Kate to have a site meeting and discuss options available at this site.</p>	<p><b>31/10/24</b> Data from CCTV survey has been reviewed and information will be distributed early November.</p>	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p><b>18/01/24</b> Design options attached to note tracker for review and discussion. WTC to consider options at HP&amp;D meeting and report back to the group. Group agreed to pursue and fund CCTV survey at the junction to collect data on vehicle movements at £2,000. WTC confirmed contribution 30% £600.</p> <p><b>09/05/24</b> WTC do not wish to proceed with options suggested. CCTV survey commissioned, awaiting results.</p> <p><b>25/7/24</b> CCTV survey results now received. KD to review data and issue to the group.</p>		
i)	<p><b>18-23-4</b> Bratton Road Westbury – between The Lodge and Cemetery</p>	<p><b>20/04/23</b> KR and GK to undertake site visit to review request and extent of proposed restrictions. Proposal to be shared ahead of next meeting. Restrictions to be advertised as part of batch of restriction requests in Westbury.</p> <p><b>20/07/23</b> Site meeting to take place 31<sup>st</sup> July.</p> <p><b>19/10/23</b> Potential options include verge marker posts or decorative planters along the verge (maintenance for planters would be the responsibility of Westbury TC). Alternatively, there is scope to consider tree planting which in the long term would be more sustainable and less maintenance whilst creating a visual narrowing effect at this site. All agreed on tree planting. WTC happy to fund and look after – take to HP&amp;D.</p> <p><b>18/01/24</b> WTC to provide update from HP&amp;D meeting. Discussion to reconsider option for waiting restrictions at this location. Group agreed to pursue waiting restrictions with a ballpark estimate of £3,500. WTC confirmed contribution 30% £1050.</p>	<p><b>31/10/24</b> Legal TRO to be advertised with formal consultation period for comments: 1<sup>st</sup> November – 25<sup>th</sup> November 2024.</p>	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p><b>09/05/24</b> Waiting Restriction proposal plan sent to WTC and GK for review. WTC and GK confirmed agreement with proposal plan. Progress TRO accordingly.</p> <p><b>25/7/24</b> Legal documents with TRO team for processing and advertising.</p>		
j)	<b>18-24-04</b> Westbury Edward Street	<p>Regular complaints from residents and staff about motorists who either ignore or mistakenly drive through the one-way system at Edward Street to access the High Street. Signage has been improved in this area, but this issue is still ongoing and is a regular problem. Staff have been on the receiving end of abuse from motorists, and this has been reported to the Police. Westbury Town Council would like LHFIFG to investigate an ANPR add on to our existing CCTV system which our supplier has told us the CCTV control room is able to provide evidence of any breaches of this one-way system. We would like LHFIFG to investigate the feasibility of this alongside enforcement by Wiltshire Council.</p> <p><b>09/05/24</b> Discussion regarding ongoing project by Parking Services team to apply for permission from DfT for enforcement of moving offences via ANPR. KD has requested this site is added to the list for consideration if permission is granted.</p> <p><b>25/7/24</b> Action with parking services.</p>	<b>31/10/24</b> Action with parking services.	To note
k)	<b>18-23-10</b> Alan Powell Lane, Dilton Marsh	<p>There is an issue with speed through the village, which is well documented and reported. The PC is concerned at the impact of these speeds and the volume of traffic on children accessing the playing field and playground at Alan Powell Lane. The PC would like to see an assessment carried out to determine the feasibility of installing a playground sign and either rumble strips or a crossing area to improve the safety for children and people accessing the recreational facilities.</p>	<b>31/10/24</b> KD chased traffic surveys 16/10/24. New contractor now in place. Anticipated surveys early November after school half term.	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p><b>20/07/23</b> The parish council are to request a traffic survey to gather information about vehicle speeds. Warning signs may be provided at a cost of approximately £800. Await survey results prior to funding agreement.</p> <p><b>19/10/23</b> No Dilton Marsh PC representative at meeting. Chase traffic survey results.</p> <p><b>18/01/24</b> DMPC to provide update on traffic survey results.</p> <p><b>09/05/24</b> Further information to be submitted to Traffic Survey team by DMPC before survey is conducted.</p> <p><b>25/7/24</b> Traffic survey team confirmed there will be a new contractor completing the surveys and so there is a backlog. Anticipate survey for October.</p>		
7.	Items awaiting construction / order issued.			
a)	<b>18-22-14</b> Bratton – various roads	<p><b>20/04/23</b> The cost estimate for implementing the remaining parts of the 20mph speed limit is £8,000. This includes the TRO costs. The extent of the proposed limit on Imber Road has been reviewed and the terminal points may be extended to begin the limit close to the property known as 'Thus Far'. LHFIG did not agree to fund this at this stage but will reconsider before end of financial year.</p> <p><b>20/07/23</b> This item is to be considered for funding next financial year. The parish council have committed their contribution to next year's budget.</p> <p><b>18/01/24</b> Consider funding in financial year 2024/25. Group agreed to pursue extension to 30mph on Imber Road with a ballpark estimate of £3,500. BPC confirmed contribution 30% £1050.</p>	<p><b>31/10/24</b> Formal consultation process complete.</p> <p>Works with contractor for implementation. Anticipated December 2024.</p>	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p><b>09/05/24</b> Legal documents being prepared to submit to Traffic Regulation Order (TRO) Team.</p> <p><b>25/7/24</b> Formal consultation period for extension to speed limit to start on 12/7/24 and finish on 5/8/24. Group discussion on implementing a 20mph. KD explained Wiltshire Council policy on 20mph. Group agreed to implement 30mph speed limit and monitor.</p>		
b)	<b>18-23-13</b> Clivey, Dilton Marsh	<p><b>19/10/23</b> Group agreed for site meeting to take place with Dilton Marsh PC to discuss issue.</p> <p><b>18/01/24</b> See above 18-23-12.</p> <p><b>09/05/24</b> DMPC confirmed no requirement for waiting restrictions at this time but confirmed the installation of SID at this end of the village. Group agreed funding for one SID site at £500 (30% £150 contribution from DMPC to be confirmed). Arrange site meeting to determine location for SID.</p> <p><b>25/7/24</b> Site meeting carried out on 8/7/24 with DMPC. SID location agreed. KD has ordered works, anticipated installation end of Sept.</p>	<p><b>31/10/24</b> Works complete. Remove from note tracker.</p>	KD
c)	<b>18-24-11</b> Bratton Lower Westbury Road	<p>Bratton Parish Council (BPC) have received a complaint about the speed of traffic entering Lower Westbury Road, despite the 20mph already in force. The complainant has a stable on one side of the road, and exercising paddocks on the other side of the road and has to take horses across the road (the road is effectively crossing a regular livestock route). It appears that traffic entering Lower Westbury Road from Court Lane is accelerating, as if unaware of the continuing 20mph speed limit, and this is scaring the complainant. Request to look at measures to reduce speed and raise awareness of equestrian movements.</p>	<p><b>31/10/24</b> Works with contractor for implementation.</p>	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p><b>09/05/24</b> Site visit to consider additional carriageway roundels.  <b>25/7/24</b> Design and estimate submitted to BPC. BPC confirmed contribution. Group agreed funding. KD to order and implement.</p>		
d)	<p><b>18-22-1 B3098 &amp; Lower Road Edington – Pedestrian Safety Improvements</b></p>	<p>KR to arrange site meeting with John Pollard and Suzanne Wickham and prepare proposals during December.            Site meeting held to discuss potential options for improvements. KR to provide plans and costings.  <b>20/04/23 The City</b> – Proposal for improved pedestrian and road narrows signing. Cost estimate £1400. Funding was agreed for this with PC contribution. (£980 LHFIG / £420 PC)  <b>Sandy Lane area</b> – potential options prepared and discussions with parish council ongoing.  <b>20/07/23</b> The parish council would like to continue discussions regarding the Sandy Lane area. KR to prepare cost estimate and plan for gateway changes. CSW recorded 14 vehicles exceeding 36mph in a 1hr period.  <b>19/10/23</b> The City pedestrian signing proposal to be ordered with contractor by end of October. KR &amp; KD site visit for Sandy Lane area arranged for 13/11/23.  <b>18/01/24</b> The City pedestrian signing to be completed by end of January. Design discussions for B3098 Sandy Lane junction and Lower Road ongoing with EPC.  <b>09/05/24</b> The City signing is complete. Design for B3098 Sandy Lane junction and Lower Road has been agreed with EPC. Cost estimate for project is £10,000. Edington Parish Council have agreed 30% contribution of £3,000. Group agreed funding. Order and implement.  <b>25/7/24</b> Works with contractor for implementation.</p>	<p><b>31/10/24</b>            Works with contractor for implementation. Site work ongoing. Lower Road pedestrian road markings to be completed.</p>	



## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
e)	<b>18-24-02</b> Westbury Station Road	Resident and Cllr Dean raise concerns over cars parking across driveway of No 95 Station Road causing an obstruction. Request for access protection bar marking (H-Bar) to be installed. <b>09/05/24</b> Group agreed for H-bar to be installed and for a site visit to be undertaken to determine whether a longer term solution of waiting restrictions is necessary. <b>25/7/24</b> Works with contractor for implementation.	<b>31/10/24</b> Works complete. Remove from note tracker.	KD
f)	<b>18-20-18</b> Bratton Road Westbury – narrow section	Substantive bid submitted and awaiting outcome. <b>20/04/23</b> Substantive bid successful. Waiting restriction to be advertised. Works pack to be prepared and aiming for construction late 2023. <b>20/07/23</b> Works programmed for November 2023. A road closure will be required. Design work is progressing and the legal advert for proposed parking changes will be taken forward. <b>19/10/23</b> Order issued. Awaiting installation. Construction starts 27/11/23. <b>18/01/24</b> Construction complete. <b>09/05/24</b> Stage 3 Road Safety Audit completed and raised no issues. KR confirmed additional road markings (hatching) to be provided to highlight the footway widening from the Bratton approach. Waiting restrictions Cabinet Member report approved and works order with contractor for installation. <b>25/7/24</b> Works with contractor for implementation.	<b>31/10/24</b> Works for waiting restrictions and additional bollards with contractor for implementation.	
g)	<b>18-22-13</b> Gibbs Close, Westbury	<b>20/04/23</b> The new road is not adopted however waiting restrictions may still be provided with landowner approval. Waiting restrictions were requested by Highways DC alongside the planning approval however	<b>31/10/24</b> Works complete. Remove from note tracker.	KD

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>were not formally included in the planning process. The developer has not been required to take this forward.</p> <p><b>20/07/23</b> Waiting restrictions to be included in batch advertisement. H-Bar marking agreed for driveway of no63 Alfred Street.</p> <p><b>19/10/23</b> Legal documents for waiting restrictions are with the traffic order team for processing. Formal consultation imminent.</p> <p><b>18/01/24</b> Formal consultation period taken place between 15/12/23 – 15/01/24. Awaiting confirmation on any comments received.</p> <p><b>09/05/24</b> Cabinet Member report approved. Works order with contractor to complete.</p> <p><b>25/7/24</b> Works with contractor for implementation.</p>		
<b>8.</b>	<b>Other Items</b>			
a)	<p>Please note: This is a reminder and for future reference that all cost estimates submitted to the group are done so with as much accuracy as officers can, however prices and costs can be subject to change for several reasons such as changes in contracts, length of projects lasting over multiple financial years as well as unforeseen issues on site which are unavoidable. It is important to note that such changes can affect contribution amounts. Any changes in costs/contributions will be highlighted to the group before any invoicing is completed.</p>			
b)	<p>Group discussion on Highway Improvement Form and the potential requirement to update it. Cllr Carole King has taken an action to liaise with other Area Board Chairs to discuss further.</p>			
c)	<p>Reminder that it is requested when issues are raised that a local evidence log has been completed to ensure the group are decision making and allocating funding using an evidence-based approach.</p>			
<b>9.</b>	<p><b>Date of Next Meeting: 23<sup>rd</sup> January 2025 – The Laverton, Westbury</b></p>			

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

### Westbury LHFIG

#### Highways Officer – Kate Davey

##### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

##### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£7,152.10**.

##### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

##### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

##### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

##### **6. Safeguarding implications**

